

The Minutes of IQAC Meetings and Action Taken Report

The Minutes of IQAC Meeting held on 02/07/2014:

1. It is resolved that all HODs are to be instructed to submit the assignments provided to the teachers of their respective Department and the teachers are to submit their Teaching Plan of the papers/topics assigned to them to the office of the IQAC within a week.
2. It is also resolved that the Dr. B.K.B. College should be declared – ‘Tobacco Free Zone’.
3. IQAC decides that Blackboards should be replaced with the white ones by the authority soon.
4. It is also decided to request the authority to ensure that the projectors of the college must be kept in a state of ‘Ready to Use’ so that the teachers may use those without wasting time.
5. It is decided to appeal the college administration should inaugurate the Basket Ball Court newly constructed and organize an Intra District Basket Ball Competition among the College of Nagaon District. The Sports Cell of Dr. B.K.B. College should lead the event.

Action Taken Report: The Principal, Dr. B.K.B. College after discussing the Minutes of the IQAC meeting held on with the Statutory Body and others concerned finally takes the following actions -

1. All HODs are instructed to submit the assignments provided to the teachers of their respective Departments and the teachers are instructed to submit their Teaching Plan of the papers/topics assigned to them to the office of the IQAC on or before 14th July, 2014.
2. Dr. B.K.B. College is declared ‘No Tobacco Zone’.
3. A few Blackboards should be replaced with the White and Blue ones.
4. The Projector in the general classroom is kept in a state of ‘Ready to Use’. Md. Anwar Hussain is in charge of the projectors and ready to serve when required.
5. Newly constructed Basket Ball Court is inaugurated on August 29, 2014 and an Inter-District Basket Ball Competition is organised from August 29, 2014 to September 11, 2014.



Signature of Coordinator, IQAC

Dr. B.K.B. College, Puranigudam, Nagaon, Assam.



Principal
Dr. B.K.B. College
Puranigudam
Nagaon (Assam)

Signature of Chairperson, IQAC


The Minutes of IQAC Meetings and Action Taken Report

The Minutes of IQAC Meeting held on 09/09/2014:

1. It is resolved that the big room with attached toilet in the newly constructed RCC Building should be allotted for Girls' Common Room.
2. It is also decided to request the authority to allot a Separate Room for Students' Union Body in the newly constructed Boys' Common Room.
3. IQAC resolves that Dr. B.K.B. College Memorial Biennial Lecture should be organized on Satriya Dace so that the students can be motivated to the new subject introduced 'Satriya' and proposes the name of renowned artist and scholar of Satriya Dance for the said lecture.
4. It is resolved that an Extension Programme Combined Annual Training Camp with NCC is to be organized and the administration should make necessary arrangement for quality completion of the training.
5. It is resolved that the practice of addressing all before retirement with a 'Last Lecture' is to be introduced with Mrs. Mamoni Saikia and Mrs. Lakhimi Kakoty before their retirement.

Action Taken Report: The Minutes stated above are discussed with different cells concerned and finally the following actions are taken-

1. A big room with attached toilet in the newly constructed RCC Building is allotted as Girls' Common Room.
2. A separate room in the newly constructed Boys' Common Room is allotted to Students' Union Body.
3. 'Last Lecture' by Mrs. Mamoni Saikia and Mrs. Lakhimi Kakoty is organised on October 29, 2014.
4. Dr. B.K.B. College Memorial Biennial Lecture is organised on November 10, 2014. Dr. Mallika Kondali, renowned scholar and artist of Satriya Dance delivers the lecture with demonstration.
5. A Combined Annual Training Camp (CATC) is organised with NCC from November 11 to November 20, 2014.



Signature of Coordinator, IQAC

Dr. B.K.B. College, Puranigudam, Nagaon, Assam.



Principal
Dr. B.K.B. College
Puranigudam
Nagaon (Assam)

Signature of Chairperson, IQAC


The Minutes of IQAC Meetings and Action Taken Report

The Minutes of IQAC Meeting held on 18/12/2014 :

1. It is resolved that Inter-College Badminton Competition proposed to and finally provided by Parent University is to be organized in the early part of February, 2015.
2. It is also resolved that an Environmental Awareness Camp is to be Organised with Eco with a Lecture on 'Human-Animal Conflict'
3. Feedback from Students, Alumni and Parents are received, analyzed and the report is submitted to higher authority for follow up action.
4. It is resolved that all HODs are to be instructed to give assignment to the teachers of their respective Department and the teachers are to prepare their Teaching Plan of the papers/topics assigned to them and submit the same to the office of the IQAC before 20th January, 2015.

Action Taken Report: The Principal of Dr. B.K.B. College after discussing the Minutes of the IQAC meeting held on with the Statutory Body and others concerned finally takes the following actions -

1. A committee for hosting Inter-College Badminton Competition is constituted to be headed by the coordinator of IQAC to be assisted by the In Charge of Sports. The competition is organised from February 16 to February 18, 2015 at Nagaon Indoor Stadium with full assistance and support from All Assam Badminton Association and Nagaon Sports Association.
2. Environmental Awareness Camp Organised by Eco Club in collaboration with IQAC on June 5, 2015 with a Lecture cum Demo on 'Human-Animal Conflict: A Field Study' by Dulu Bora, an environmental worker of national reputation.
3. All HODs are to be instructed to give assignment to the teachers of their respective Department and the teachers are to prepare their Teaching Plan of the papers/topics assigned to them and submit the same to the office of the IQAC before 20th January, 2015.
4. The report prepared by IQAC analyzing Feedback from Students, Alumni and Parents is received and follow up action are taken by the authority.



Signature of Coordinator, IQAC

Dr. B.K.B. College, Puranigudam, Nagaon, Assam.



Signature of Chairperson, IQAC