

# The Annual Quality Assurance Report (AQAR) 2015-16

## Dr. B.K.B.College, Puranigudam, Nagaon, Assam

For the Academic Year: *July 1, 2014 to June 30, 2015*

### Part – A

#### 1. Details of the Institution

1.1 Name of the Institution

DR. BIRINCHI KUMAR BAROOAH

1.2 Address Line 1

PURANIGUDAM

Address Line 2

PURANIGUDAM

City/Town

NAGAON

State

ASSAM

Pin Code

782141

Institution e-mail address

bkb.college@hotmail.com

Contact Nos.

03672-281627; 9864489507

Name of the Head of the Institution:

DR. BHUPEN SAIKIA

Tel. No. with STD Code:

03672-281627, 6001612425

Mobile:

9864489507

Name of the IQAC Co-ordinator:

JATIN SHARMA

Mobile:

9401510652

IQAC e-mail address:

bkbcollege.puranigudam@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

Track ID: ASCOGN11958

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

1. EC/34/093; 04/11/2004  
2. EC/55/RAR/008; 27/03/2011

1.5 Website address:

www.bkbcollege.in

Web-link of the AQAR: 2014-15

<http://www.bkbcollege.in/iqac.php>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	C <sup>++</sup>	68.00	November 04, 2004	From November 04, 2004 to November 03, 2009
2	2 <sup>nd</sup> Cycle	C	2.00	March 27, 2011	From March 27, 2011 to March 26, 2016

1.7 Date of Establishment of IQAC: DD/MM/YYYY

20/01/2003

1.8 AQAR for the year (for example 2010-11)

2014-15

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

i. AQAR 2014-15 submitted to NAAC on 31-12-2018.

### 1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College  Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

**The Certificate of Rural College is in Annexure i.**

Financial Status Grant-in-aid  UGC 2(f)  U  12B

Grant-in-aid + Self Financing  Totally Self-financing

**The Certificate of UGC 2 (f) and 12B is in Annexure ii.**

### 1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  TEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1. Higher Secondary under AHSEC
2. BA under KKHSOU
3. PG under IDOL
4. D.El.Ed under KKHSOU
5. Certificate Course on Basic Computer offered by Institution itself.

1.12 Name of the Affiliating University (*for the Colleges*)

Gauhati University

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR  
etc Autonomy by State/Central Govt. / University

-

University with Potential for Excellence

-

UGC-CPE

-

DST Star Scheme

-

UGC-CE

-

UGC-Special Assistance Programme

-

DST-FIST

-

UGC-Innovative PG programmes

-

Any other (*Specify*)

-

UGC-COP Programmes

-

## **2. IQAC Composition and Activities**

2.1 No. of Teachers

07

2.2 No. of Administrative/Technical staff

02

2.3 No. of students

02

2.4 No. of Management representatives

01

2.5 No. of Alumni

02

2.6 No. of any other stakeholder and  
community representatives

02

2.7 No. of Employers/ Industrialists

01

2.8 No. of other External Experts

01

2.9 Total No. of members

18

**IQAC Committee is in Annexure – iii.**

2.10 No. of IQAC meetings held

03

**Minutes of IQAC Meetings and Action Taken Reports are in Annexure –iv.**

2.11 No. of meetings with various stakeholders: Faculty  Students   
Non-Teaching Staff  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes: Does not arise.

2.14 Significant Activities and contributions made by IQAC

1. Two new subjects Sociology and Psychology are introduced from 2013-14 and with due permission from Parent University and necessary inspection and the subjects are introduced in the second year from 2014-15. It is mention worthy that Dr. B.K.B. College is the pioneer in introducing Sociology to BA under GU.
2. A new subject Satriya (one of the Performing Arts of Assam) is introduced from the Academic year 2014-15 with due permission from Parent University. Syllabus for the same is also prepared and got approved from concerned authority.
3. Introduction of 'Satriya' as full-fledged subject of BA for the first time under Gauhati University and in the State as well is in itself a contribution of IQAC, Dr. B.K.B. College to the field of Higher Education in the state.
4. 'Intra-District Basket Ball Competition' organised from August 29, 2014 to September 11, 2014 and Inter-College Badminton Tournament assigned by Parent University organised from February 16 to 18, 2015 are coordinated.
5. The practice of addressing all before retirement with a 'Last Lecture' is introduced from 2014-15 and Mrs. Mamoni Saikia and Mrs. Lakhimi Kakoty give their 'Last Lecture' on October 29, 2014.
6. The Fifth Dr. B.K.B. Memorial Biennial Lecture by Dr. Mallika Kondoli on November 10, 2014 and Combined Annual Training Camp (CATC) organised by NCC from November 11 to November 20, 2014 are coordinated.
7. Popular Talk by Dr. Angshuman Das on 12/03/2015.
8. Environmental Awareness Camp Organised by Eco Club in collaboration with IQAC on June 5, 2015 with a Lecture cum Demo on 'Human-Animal Conflict: A Field Study' by Dulu Bora, an environmental worker of national reputation.
9. Feedback from Students, Alumni and Parents are received, analysed and the report is submitted to higher authority for follow up action.

2.15 Plan of Action by IQAC/Outcome: The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
Opening of New Subject	'Satriya' is introduced as a new subject from the Academic Year 2014-15 and Sociology and Psychology are from the second year after inspection.
Construction of New Classrooms	An RCC Building is constructed for classroom demolishing old structure.
Construction of Girls' Common Room	A big room with attached toilet is allotted for Girls' Common Room in the newly constructed RCC Building.
Inauguration of Boys' Common Room and Separate Room for Students' Union Body	Newly constructed Boys' Common Room and Separate Room for Students' Union Body are inaugurated.
Inauguration of Basket Ball Court and Intra-District Competition	Newly constructed Basket Ball Court is inaugurated on August 29, 2014 and an Inter-District Basket Ball Competition is organised from August 29, 2014 to September 11, 2014.
An Extension Programme with NSS to be organised	Extension Programme 'Swasha Bharat Abhiyan' is organised on October 21, 2014 and March 21, 20-15 in collaboration with NSS, Dr. B.K.B. College.
Dr. B.K.B. College Memorial Biennial Lecture to be organised	Dr. B.K.B. College Memorial Biennial Lecture is organised on November 10, 2014. Dr. Mallika Kondali, renowned scholar and artist of Satriya Dance delivers the lecture with demonstration.
An Extension Programme with NCC to be organised	A Combined Annual Training Camp (CATC) is organised with NCC from November 11 to November 20, 2014.
Inter-College Badminton Competition to be organised	Inter-College Badminton Competition is organised from February 16 to February 18, 2015
Environmental Awareness Camp is to be Organised with a lecture on Human-Animal Conflict	Environmental Awareness Camp Organised by Eco Club in collaboration with IQAC on June 5, 2015 with a Lecture cum Demo on 'Human-Animal Conflict: A Field Study' by Dulu Bora, an environmental worker of national reputation.

**The Academic Calendar for the session 2014-15 is attached herewith in Annexure v.**

2.15 Whether the AQAR was placed in statutory body Yes  No

Management  Syndicate  Any other body

Provide the details of the action taken

The AQAR for the Academic Year 2014-15 placed by IQAC before the Governing Body of the college is accepted and the Principal is authorised to send the same to the office of NAAC before December 31, 2018.

Part – B

**Criterion – I**

**1. Curricular Aspects**

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	Nil	Nil	Nil	Nil
PG	Nil	Nil	Nil	Nil
UG	01	Nil	Nil	Nil
PG Diploma	Nil	Nil	Nil	Nil
Advanced Diploma	Nil	Nil	Nil	Nil
Diploma	Nil	Nil	Nil	Nil
Certificate: Part – A, 1.11	01	Nil	Nil	Nil
Others: As stated in Part – A, 1.11	04	Nil	Nil	Nil
<b>Total</b>	06	Nil	Nil	Nil

Interdisciplinary	Nil	Nil	Nil	Nil
Innovative	Nil	Nil	Nil	Nil

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

**Level of the Programme: BA with Major:**

1. BA in English
2. BA in Assamese
3. BA in Economics
4. BA in Education
5. BA in History
6. BA in Geography
7. BA in Political Science

**Level of the Programme: BA General**

**Core subjects**

1. English
2. MIL: Assamese or Alternative English
3. Environmental studies.

## Optional Subjects

1. Political Science
2. History
3. Education
4. Economics
5. Geography
6. Sociology
7. Psychology
8. Satriya

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	03
Trimester	Nil
Annual	04

1.3 Feedback from stakeholders\* Alumni  Parents  Employers      
(On all aspects)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

**An analysis of the feedback is in the Annexure: Annexure vi.**

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Not noticed. Our faculties of Sociology and Satriya are associated with revision/update of regulation or syllabi of the Departments concerned.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

1. 'Satriya' as a new subject of BA under Gauhati University is introduced from the Academic year 2014-15. The syllabus for the same is prepared by the college in consultation with renowned artists and scholars on the field concerned. After approval of the syllabus and series of inspection from the Parent University 'Satriya' is finally recognised as a subject for BA and the college is allowed to introduce the same from the Academic year 2014-15.
2. Sociology is introduced from 2013-14, pioneer in introducing Sociology to BA under GU and after inspection for 2<sup>nd</sup> year permission Sociology is introduced in the second year from 2014-15.
3. Psychology is introduced from 2013-14 and after inspection for 2<sup>nd</sup> year permission Psychology is introduced in the second year from 2014-15.



## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	20	12	08	Nil	Nil

2.2 No. of permanent faculty with Ph.D. 03

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	01	05	Nil	Nil	Nil	Nil	Nil	Nil	01	05

2.4 No. of Guest and Visiting faculty and Temporary faculty Nil Nil 10

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/	04	23	06
Presented papers	02	08	00
Resource Persons	Nil	Nil	01

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Three new subjects are introduced.
2. Four new classrooms are constructed.
3. Stress on research work and as a result four faculties are enrolled for Ph.D programme and four MRPs are sanctioned to the institution.
4. Extra and remedial classes are organised by department when required.
5. Synopses of selected lectures are provided.
6. Use of Smart board and power point presentation.
7. Use of e-resources, especially from N-LIST.

2.7 Total No. of actual teaching days during this academic year 182

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) Nil

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop Nil Nil 01

2.10 Average percentage of attendance of students 75

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA (Major)	98	X	4.08	81.63	10.20	95.91
BA (General)	96	X	0	20.83	68.75	89.58
BA (all Inclusive)	<b>194</b>	<b>X</b>	<b>2.06</b>	<b>51.55</b>	<b>39.17</b>	<b>92.78</b>

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
HS under AHSEC	49	–	–	02	14	32.65
Certificate Course on Basic Computer	165	–	85	80	–	100
PG under IDOL	04	–	–	04	Nil	100
BA under KKHSOU	62	–	–	49	–	79
D.El.Ed. under KKHSOU	178	–	–	178	–	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- IQAC modifies the Academic Calendar prescribed by the Parent University with scholastic and non-scholastic programme designed by the Institution and thus prepares the route to the desired goals of the institution. The HODs are instructed to prepare Assignments to each teacher of the concerned departments before commencement of every semester and submit the same to the office of the IQAC. The teachers prepare Teaching Plan for the Assignments provided and submit the same to their concerned HODs. The teachers conduct the classes assigned following the teaching plan made and the HODs ensure completion of the course accordingly. The Academic Committee headed by Principal, Vice-Principal and IQAC coordinator and HODs ensures

maintenance of class, completion of course, necessity of extra and remedial class, excursion, project preparation, sessional examination, re-sessional examination, result etc. The vice-principal acts as the monitor of the classes held. IQAC in consultation with Academic Committee takes progress report from the Departments and provides prescription for betterment.

#### 2.13 Initiatives undertaken towards faculty development:

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	02
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil
Orientation programmes	01
Faculty Exchange Programme	Nil
Staff training conducted by the university	Nil
Staff training conducted by other institutions	03
Summer / Winter schools, Workshops, etc.	Nil
Others	Nil

#### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	08	02	Nil	12
Technical Staff	Nil	Nil	Nil	Nil

### Criterion – III

#### 3. Research, Consultancy and Extension

##### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- The students of 5<sup>th</sup> Semester and 6<sup>th</sup> Semester having project work are departmentally trained on how to write a research paper or a report.
- IQAC keeps on encouraging the faculty to get more and more involved in research, presenting research paper, doing MRP and getting enrolled for Ph.D.
- In the academic year 2014-15 one MRP is going on while four MRPs are sanctioned to the faculty members of the institution.
- Two faculty members are enrolled to Ph.D programme.
- Two faculty members present papers in International Seminars and eight in National Seminars.
- Two books are published and twelve articles by faculty get published either in Journal or in Proceeding Volumes.

##### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

##### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	01	05	Nil
Outlay in Rs. Lakhs	Nil	1.40 Lakhs	4.84 Lakhs	Nil

##### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	Nil	01	Nil
Non-Peer Review Journals	Nil	01	Nil
e-Journals	Nil	Nil	Nil
Conference proceedings	Nil	06	Nil

3.5 Details on Impact factor of publications: Not known.

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant Sanctioned	Received
Major projects	Nil	Nil	Nil	Nil
Minor Projects	2014-16	UGC	6.06 Lakhs	4.84 Lakhs
Interdisciplinary Projects	Nil	Nil	Nil	Nil
Industry sponsored	Nil	Nil	Nil	Nil
Projects sponsored by the University/ College	Nil	Nil	Nil	Nil
Students research projects ( <i>other than compulsory by the University</i> )	Nil	Nil	Nil	Nil
Any other(Specify)	Nil	Nil	Nil	Nil
Total	05 MRPs	UGC	6.06 Lakhs	4.84 Lakhs

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  FIST   
DPE  DBT Scheme/funds

3.9 For colleges: Autonomy  CPE  DBT Star Scheme

INSPIRE CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	Nil	Nil	Nil	Nil	01
Sponsoring agencies	Nil	Nil	Nil	Nil	College

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year: Nil

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows

Of the institute in the year

Total	International	National	State	University	Dist	College
01	Nil	Nil	Nil	01	Nil	Nil

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

Nil
Nil

3.19 No. of Ph.D. awarded by faculty from the Institution

Nil
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3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF	<table border="1"><tr><td>Nil</td></tr></table>	Nil	SRF	<table border="1"><tr><td>Nil</td></tr></table>	Nil	Project Fellows	<table border="1"><tr><td>Nil</td></tr></table>	Nil	Any other	<table border="1"><tr><td>Nil</td></tr></table>	Nil
Nil											
Nil											
Nil											
Nil											

3.21 No. of students Participated in NSS events:

University level	<table border="1"><tr><td>-</td></tr></table>	-	State level	<table border="1"><tr><td>-</td></tr></table>	-
-					
-					
National level	<table border="1"><tr><td>-</td></tr></table>	-	International level	<table border="1"><tr><td>-</td></tr></table>	-
-					
-					

3.22 No. of students participated in NCC events:

University level	<table border="1"><tr><td>-</td></tr></table>	-	State level	<table border="1"><tr><td>19</td></tr></table>	19
-					
19					
National level	<table border="1"><tr><td>-</td></tr></table>	-	International level	<table border="1"><tr><td>-</td></tr></table>	-
-					
-					

3.23 No. of Awards won in NSS:

University level	<table border="1"><tr><td>-</td></tr></table>	-	State level	<table border="1"><tr><td>-</td></tr></table>	-
-					
-					
National level	<table border="1"><tr><td>-</td></tr></table>	-	International level	<table border="1"><tr><td>-</td></tr></table>	-
-					
-					

3.24 No. of Awards won in NCC:

University level	<table border="1"><tr><td>-</td></tr></table>	-	State level	<table border="1"><tr><td>-</td></tr></table>	-
-					
-					
National level	<table border="1"><tr><td>-</td></tr></table>	-	International level	<table border="1"><tr><td>-</td></tr></table>	-
-					
-					

3.25 No. of Extension activities organized:

		10		
University forum	-	College forum	05	
NCC	01	NSS	04	other
				-

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- NSS Unit, Dr. B.K.B. College participates in celebration of National Voluntary Blood Donation Day organised by District Library, Nagaon, Assam on 01/10/2014 and two cadets donate blood.
- ‘Swasha Bharat Abhiyan’ is organised by NSS Unit, Dr. B.K.B. College on 21/10/2014.
- ‘Last Lecture’ delivered by Mrs. Mamoni Saikia and Mrs. Lakhimi Kakoty is organised on October 29, 2014.
- The fifth Dr. B.K.B. Memorial Biennial Lecture by renowned scholar and artist Dr. Mallika Kondoli is organised on November 10, 2014.
- A Combined Annual Training Camp (CATC) is organised by NCC Unit, Dr. B.K.B. College from November 11 to November 20, 2014 at College Campus.
- Children Day is celebrated by Women’s Forum, Dr. B.K.B. College at Houd Bhulanath School, Puranigudam on 14/11/2014.
- Popular Talk by Dr. Angshuman Das on 12/03/15
- Excursion and Fieldtrip by Departments in the months of October, 14 and April, 15.
- International Women Day is celebrated by Women’s Forum, Dr. B.K.B. College on March 8, 2015 felicitating Mrs. Anima Bora and Mrs. Runumi Phukan, the retired Faculty and retired Librarian of the institution.
- ‘Swasha Bharat Abhiyan’ is organised by NSS Unit, Dr. B.K.B. College on 21/03/2015.
- Environmental Awareness Camp Organised by Eco Club in collaboration with IQAC on June 5, 2015 with a Lecture cum Demo on ‘Human-Animal Conflict: A Field Study’ by Dulu Bora, an environmental worker of national reputation.

**Criterion – IV**



#### 4. Infrastructure and Learning Resources

##### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	2.002 Acre	–	–	2.002 Acre
Class rooms	12	04	Govt.	16
Laboratories	04	–	–	04
Seminar Halls	01	–	–	01
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	–	–	–	–
Value of the equipment purchased during the year (Rs. in Lakhs)	–	114678.00	College	114678.00
Others:	01	–	–	01
1. Auditorium				
2. Gymnasium	01	–	–	01

##### 4.2 Computerization of administration and library

<ul style="list-style-type: none"> <li>• Computerization of office and library is going on.</li> <li>• The non-teaching staff of the college especially of the office and the Library are enrolled to the Basic Computer Certificate Course in the institution at free of cost.</li> </ul>
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##### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	12094	1601286	463	169342	12557	1770628
Reference Books	818	189578	81	33905	899	223483
e-Books	Through	NLIST				
Journals	571 issue	18376	56 issue	4735	627 issue	23111
e-Journals	Through	NLIST				
Digital Database	01	–	–	–	–	–
CD & Video	05	2000	–	–	05	2000
Others (specify)						
1. Manuscripts	03	24	–	–	03	24
2. Magazine:	6227	35449	(216 issue)	8500	6443	43949

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	36	10	Only in Computer centre	–	11	03	07	Library – 03 KKHSOU – 01 IQAC - 01
Added	–	–	–	–	–	–	–	–
Total (No of Computers)	36	10	-	-	11	03	07	05

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Computer Network Centre is sustained and running well.
- Basic Computer Certificate Course at nominal fees is provided.
- Basic Computer Certificate Course is provided to non-teaching staff at free of cost.
- Internet facility is available in the Computer Network Centre.
- NLIST is made accessible in the library.
- Inflibnet service is provided to teachers at the library.

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT	Nil
ii) Campus Infrastructure and facilities	436919
iii) Equipments	146799
iv) Others	1530887
<b>Total :</b>	<b>2114605</b>

## **Criterion – V**

### **5. Student Support and Progression**

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Apart from informing through Prospectus and Khobor Nama IQAC addresses the students in a few initial general classes informing them of the following student support services available in the institution and encourage them to get involved and avail the same –

1. Poor Fund
2. Waive of Tuition Fee for poor but meritorious students
3. Corpus Fund
4. Book Bank
5. Sponsoring of Sports and Cultural Personalities
6. Scholarship provided from Government to SC, ST, OBC, Minority, Meritorious students.
7. Awards to students: Best Graduate, Best Library User, Best Debater and Best Singer, Best Athlete (both male and female).

#### 5.2 Efforts made by the institution for tracking the progression

- The Academic Committee in consultation with IQAC and HODs tracks the progression of the academic activities and takes necessary steps for its desired growth.
- Planning Committee submits plan and estimate of the projects to be undertaken while the Principal with the help of Construction Committee and Purchase Committee are to complete the said project following rules and regulation.
- Extension Cell through its sub-cells ensures successful completion of all non-scholastic activities projected.
- The Ant-Ragging Cell, Grievance Redressal Cell and Cell for Prevention of Sexual Harassment address grievances of the students.
- The NCC and NSS Cells with their own motto get their cadets involved in the activities undertaken.
- IQAC ensures and sustains quality of all activities associated with the institution.
- The Governing Body of the college is the statutory body of the institution which having everything under its purview leads the progression of the institution in every field towards fulfilment of its vision and mission.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others				
			HS under AHSEC	Basic Computer Course under College	PG under IDOL	UG under KKHSOU	D.El.ED under KKHSOU
870	Nil	Nil	104	165	20	29	368

(b) No. of students outside the state

(c) No. of international students

<table border="1"><tr><th>No</th><th>%</th></tr><tr><td>450</td><td>51.72</td></tr></table>	No	%	450	51.72	Men	<table border="1"><tr><th>No</th><th>%</th></tr><tr><td>420</td><td>48.28</td></tr></table>	No	%	420	48.28	Women
No	%										
450	51.72										
No	%										
420	48.28										

Last Year 2013-14						This Year 2014-15					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
409	89	30	209	01	737	435	105	49	281	02	870

Demand ratio: 1:1

Dropout %: 12.61%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No coaching for Competitive Examination.

No. of students beneficiaries

5.5 No. of students qualified in these examinations: Nil.

NET  SET/SLET  GATE  CAT   
 IAS/IPS etc  State PSC  UPSC  Others

### 5.6 Details of student counselling and career guidance

The institution has Career Counselling Cell for student counselling and career guidance. The cells act as follows –

- **Cell for Career Counselling:** The Cell too provides guidance on career to the students in particular and in group.

No. of students benefitted

All

### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
Nil	Nil	Nil	Nil

### 5.8 Details of gender sensitization programmes

- No gender sensitization programme is organised during the year except celebration of International Women Day organised by Women's Forum, Dr. B.K.B. College felicitating Mrs. Anima Bora and Mrs. Runumi Phukan, the retired Faculty and retired Librarian of the institution. It is recognition of women contributors to the institution in the yesteryears.

## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

### No. of students participated in cultural events

State/ University level  National level  International level

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

## 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	02	3500.00
Financial support from government	21	107120.00
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

### 5.13 Major grievances of students (if any) redressed:

1. Long term demands for separate room for Students' Union Body Room is addressed.

2. Demand for a separate RCC Boys' Common Room is addressed.

3. Demand for a Girls' Common Room of good condition with attached toilet is also addressed.

4. Demand for a Basket Ball Court is addressed.

## Criterion – VI

### 6. Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

**Vision:** To impart higher education in UG level to the cross section of learners (basically belonging to the socio-economically backward communities) at an affordable cost through a syllabus designed by the parent university and a curriculum-extension interface at our own initiative.

**Mission:**

1. To generate knowledge and develop cognitive abilities through well planned curriculum, co-curricular and extra-curricular activities, teaching methods and evaluation procedure.
2. To inculcate values and preserve socio-cultural identities, ensure equal development and to foster a sense of belongingness to the Nation.
3. To create the academic environment for promotion of scholastic and non-scholastic activities.
4. To promote the values of self-sustenance and self-reliance by introducing career-oriented programmes, vocational and cultural workshops, seminars etc. aiming at minimizing the burden of bookish knowledge.
5. To realise social needs and arouse awareness among the students regarding emerging new realities, environmental and other challenges.

#### 6.2 Does the Institution has a management Information System

There is no system in the institution to be technically called 'Management Information System'.

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

The syllabus, designed by Gauhati University, is modified with scholastic and non-scholastic activities, co-curricular activities, activities inculcating universal and local values and providing real life exposure and thus the curriculum is developed keeping in mind the mission and vision of the institution and needs of the students. It is well reflected in the Academic calendar of the concerned academic year.

##### 6.3.2 Teaching and Learning

Stress has always been on sustenance of a Student Centric Learning Environment with focus on a better coordination among students, teacher and parents, accessibility of teachers outside the classroom, Power point presentation, synopsis of selected lectures provided to major students, use of ICT in the classroom, use of Departmental and Central Library, Digital Library and e-resources, Project preparation, Excursion, Group Discussion, Assignment, use of GIS and Language Laboratory, extra or remedial class whenever needed and finally on completion of course.

### 6.3.3 Examination and Evaluation

The Vice-Principal on behalf of the Academic committee with the help of the HODs conducts the sessional examination while a full-fledged examination committee with OC, Confidential OC and AOC is constituted for every Semester-end examination. The HODs are instructed for re-sessional examination if necessary. Stress has been on objective evaluation, cross checking of answer scripts and declaration of result as early as possible as far as sessional examination is concerned. Further Dr. B.K.B. College acts as a Zone of BA 3<sup>rd</sup> Semester (General) assigned by Parent University and successfully evaluates the answer scripts provided and submits the same in due time.

### 6.3.4 Research and Development

The students of the Departments of Assamese, History, Education and Geography are trained by the concerned departments on project preparation or on how to write a research paper. IQAC keeps on encouraging the faculty members to get enrolled in the parent or in any other recognised university for Ph.D programme and to contribute to the society through their research findings. In the academic year 2014-15 one MRP is going on while four new MRP are sanctioned to the faculty, one is awarded Ph.D by Gauhati University and two and eight research papers are presented in International and National Seminars respectively, two books and 12 articles are published by faculty members.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- Best Library User Award to students and teacher.
- Orientation for the First Semester Students on Library Usage.
- ICT based teaching and learning is encouraged.
- Language Laboratory is to improve communicative skill.
- GIS and remote sensing laboratory is to give exposure and accessibility to advanced geographical location, mapping etc..

### 6.3.6 Human Resource Management

The institution through its interface of scholastic and non-scholastic activities, extension and outreach programme, NSS and NCC activities, co curricular activities, certificate courses aspires for all round development of the students. As a bye product of the activities it is always tried to inculcate universal and local values in our students. The faculty members are encouraged to go for more and more research work and to contribute to the society.



### 6.3.7 Faculty and Staff recruitment

Recruitment of faculty and staff are made as per the guidelines provided by the Parent University and Assam Government.

### 6.3.8 Industry Interaction / Collaboration

Nil.

### 6.3.9 Admission of Students

A full-fledged Admission Committee is constituted with Vice-Principal as Convenor which conducts the admission procedure following the term and conditions of reservation.

## 6.4 Welfare schemes for

Teaching	GSLI, GIS, Loan from TEBS and Women's Aid
Non teaching	GSLI, GIS, Loan from TEBS and Women's Aid
Students	GSLI, Financial support from Corpus Fund and Poor Fund, Recommendation for Scholarship, Books from Book Bank, Support from BKBIAN Group.

6.5 Total corpus fund generated:

6.6 Whether annual financial audit has been done  Yes  No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	No	No	No
Administrative	No	No	No	No

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes      Yes       No

For PG Programmes      Yes       No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Nothing noticeable is seen.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Nothing in this regard is seen.

6.11 Activities and support from the Alumni Association

1. A garden of indigenous flower in front of Principal's Chamber is set up and looked after by Alumni Association.

6.12 Activities and support from the Parent – Teacher Association

1. Two meeting are organised with parent.
2. It is decided to take collective step for enhancing students' attendance.

6.13 Development programmes for support staff

1. Financial help is provided from college fund when required.
2. Loan is also provided from college fund or from employee's mutual fund TEBS.
3. Basic Computer Course is provided to the interested at free of cost.

6.14 Initiatives taken by the institution to make the campus eco-friendly

1. The campus of the Institution is declared 'No Tobacco Zone'.
2. Use of good numbers of dustbin.
3. No use of plastic bag within the campus.
4. Tree plantation.
5. Swasha Bharat Abhiyan.

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Introduction of ‘Satriya’ as a subject in the college from the academic year 2014-15, for the first time in the field of higher education in the state, undoubtedly creates a positive academic atmosphere in the institution making the stakeholders especially the students feel proud to be a part of it.
- In the academic year 2014-15 hoisting of Inter-college Badminton Competition under Parent University, Inauguration of Basket Ball Court and hoisting of Intra-District Basket Ball Competition create an atmosphere of sports-culture energising the functioning of the institution.
- Dr. B.K.B. Memorial Biennial Lecture.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year.

The proposed works decided upon at the beginning of the year and shown as ‘Plan of Action’ in the column 2.15 are finally executed successfully with the satisfaction of all concerned.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- 1. Development of Sports Culture among Students**
- 2. Preservation of Cultural Identity through Academic Programme ‘Satriya’**

*Details in Prescribed Format in Annexure vii.*

7.4 Contribution to environmental awareness / protection

1. Environmental Awareness Camp Organised by Eco Club in collaboration with IQAC on June 5, 2015 with a Lecture cum Demo on ‘Human-Animal Conflict: A Field Study’ by Dulu Bora, an environmental worker of national reputation.

7.5 Whether environmental audit was conducted?

Yes

No

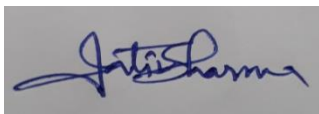
7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

1. The College is awarded with the prestigious ‘**National Education Award, Assam 2014**’ for ‘Extending services to Marginalised Society’.
2. **Certificate of Appreciation** to Dr. Bhupen Saikia, Principal, Dr. B.K.B. College by **Rotary International** District on September 5, 2014.

8. Plans of institution for next year


1. Student Support Services such as financial help from Corpus Fund, Poor Fund, Insurance of students while admitted, BKBIAN Group Counselling for Major Students etc. will also be continued.
2. Extension Programme such as ‘Swasha Abhiyan’, Community Oriented Activity at Model Village, Celebration of Children Day, Women Day, and Environmental Day etc. with NSS, NCC, Eco Club and Women’s Forum will be organised.
3. Departmental ‘Dr. B.K.B. Memorial Lecture’ is to be organised by the Department of Assamese.
4. At least two workshops on the topics like ‘Environmental Economics’, ‘Remote Sensing and Its Application’ will be organised.
5. A Book Fair may be organised in the college campus.
6. A Seminar or Popular Talk on ‘Satriya Sangeet’ will be organised.

Name: Dr. Jatin Sharma



Signature of the Coordinator, IQAC

Name : Dr. Nripen Chandra Das



Signature of the Chairperson, IQAC

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Annexure - I

GOVERNMENT OF ASSAM  
OFFICE OF THE CIRCLE OFFICER::SAMAGURI REVENUE CIRCLE


No. SC/2007-08/2023

Date: 17-7-2008

TO WHOM IT MAY CONCERN

This is to certify that Dr. Birinchi Kumar Barooah College is located at Puranigudam within the jurisdiction of Samaguri Revenue Circle in the district of Nagaon, Assam.

There is no urban area in this Circle. As such the place where this college is located is a rural area.

  
- 17/7/08  
Circle Officer  
Samaguri Revenue Circle  
District Nagaon, Assam

No.F.8-40/89(CPP)

The Registrar  
Gauhati University  
Gopinath Bardoloi Nagar  
Gowahati - 781 014.  
Assam.

ANNEXURE I

266

Annexure A (Profile of the College)

Sub: Inclusion of Dr B.K.B. College, Puranigudam under  
Section 2(f)/12-B of the U.C.C. Act, 1956.

Sir,

I am directed to refer to your letter No.GU/UGC/UI/12/91/2940 dated 27.12.91 on the subject cited above and to inform you that the Dr B.K.B. College, Puranigudam has been included in the approved list of colleges under Section 2(f) of the U.C.C. Act, 1956 under the head "Non-Govt. Colleges Teaching upto Bachelor's Degree" as detailed below :

<u>Name of College</u>	<u>Year of Establishment</u>
Dr B.K.B. College Puranigudam, Nougaoon (Assam) (Shri Prafulla Chandra Medhi)	1975

It has been noted that the college is permanently affiliated to Gauhati University, Guwahati. Dr B.K.B. College, Puranigudam is declared fit to receive assistance from UGC and other central sources in terms of Rules framed under Section 12-B of the U.C.C. Act, 1956.

Yours faithfully,

*Kishan Chand*(Kishan Chand)  
Under Secretary

Copy forwarded to :

1. The Principal, Dr B.K.B. College, Puranigudam, Nougaoon (Assam)
2. The Secy, GOI M/HRD (Deptt. of Edn.) New Delhi
3. All Officers/Sections in UGC Office
4. SO (A/c 'G') Section
5. Computer Cell
6. Guard file.

*Kishan Chand*(Kishan Chand)  
Under Secretary

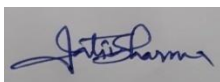
AV/10.3.92

Received  
Principal  
27.03.92

*[Signature]*  
Under Secretary  
Dr B.K.B. College  
Puranigudam  
Nougaoon (Assam)

**Composition of IQAC for the Academic Year 2014-15**

1. Chairperson: Dr. Bhupen Saikia, Principal, Dr. B.K.B. College,
2. Coordinator: Jatin Sharma
3. Kamal Chandra Saikia, Teacher Member
4. Dr. Abinash Bharali, Teacher Member
5. Dr. Nakul Chandra Sarma, Teacher Member.
6. Som Nath Bora, Teacher Member.
7. Mrs. Akashi Bhuyan, Teacher Member.
8. Md. A.K.M. Akhter, Vice Principal, Administrative Staff Member.
9. Miss Juli Thakuria, Librarian, Administrative Staff Member.
10. Mr. Bhaskar Bora, GS, Students' Union, Student Member.
11. Miss Rishmita Majhi, Magazine Secretary, Students' Union, Student Member.
12. Sri Phanindra Nath Gayan, Management representative.
13. Mr. Sarat Bora, Teacher, Alumni Member.
14. Mr. Manos Bora, Alumni Member.
15. Sri Pulin Hazarika, Community Representative.
16. Mr. Dipak Bora, Community Representative.
17. Mrs. Diptimallika Dutta, Principal, RKBHS School, Employer/Stakeholder Member
18. Dr. Nripen Chandra Nath, IQAC Coordinator, Koliabor College, External Expert.



**Signature of Coordinator, IQAC**

**Dr. B.K.B. College, Puranigudam, Nagaon, Assam.**



Principal  
Dr. B.K.B. College  
Puranigudam  
Nagaon (Assam)

**Signature of Chairperson, IQAC**

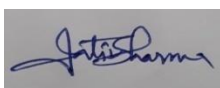
## **The Minutes of IQAC Meetings and Action Taken Report**

### **The Minutes of IQAC Meeting held on 02/07/2014:**

1. It is resolved that all HODs are to be instructed to submit the assignments provided to the teachers of their respective Department and the teachers are to submit their Teaching Plan of the papers/topics assigned to them to the office of the IQAC within a week.
2. It is also resolved that the Dr. B.K.B. College should be declared – ‘Tobacco Free Zone’.
3. IQAC decides that Blackboards should be replaced with the white ones by the authority soon.
4. It is also decided to request the authority to ensure that the projectors of the college must be kept in a state of ‘Ready to Use’ so that the teachers may use those without wasting time.
5. It is decided to appeal the college administration should inaugurate the Basket Ball Court newly constructed and organize an Intra District Basket Ball Competition among the College of Nagaon District. The Sports Cell of Dr. B.K.B. College should lead the event.

**Action Taken Report:** The Principal, Dr. B.K.B. College after discussing the Minutes of the IQAC meeting held on with the Statutory Body and others concerned finally takes the following actions -

1. All HODs are instructed to submit the assignments provided to the teachers of their respective Departments and the teachers are instructed to submit their Teaching Plan of the papers/topics assigned to them to the office of the IQAC on or before 14<sup>th</sup> July, 2014.
2. Dr. B.K.B. College is declared ‘No Tobacco Zone’.
3. A few Blackboards should be replaced with the White and Blue ones.
4. The Projector in the general classroom is kept in a state of ‘Ready to Use’. Md. Anwar Hussain is in charge of the projectors and ready to serve when required.
5. Newly constructed Basket Ball Court is inaugurated on August 29, 2014 and an Inter-District Basket Ball Competition is organised from August 29, 2014 to September 11, 2014.



**Signature of Coordinator, IQAC**

**Dr. B.K.B. College, Puranigudam, Nagaon, Assam.**



Principal  
Dr. B.K.B. College  
Puranigudam  
Nagaon (Assam)

**Signature of Chairperson, IQAC**



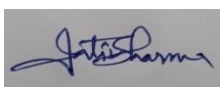
## **The Minutes of IQAC Meetings and Action Taken Report**

### **The Minutes of IQAC Meeting held on 09/09/2014:**

1. It is resolved that the big room with attached toilet in the newly constructed RCC Building should be allotted for Girls' Common Room.
2. It is also decided to request the authority to allot a Separate Room for Students' Union Body in the newly constructed Boys' Common Room.
3. IQAC resolves that Dr. B.K.B. College Memorial Biennial Lecture should be organized on Satriya Dace so that the students can be motivated to the new subject introduced 'Satriya' and proposes the name of renowned artist and scholar of Satriya Dance for the said lecture.
4. It is resolved that an Extension Programme Combined Annual Training Camp with NCC is to be organized and the administration should make necessary arrangement for quality completion of the training.
5. It is resolved that the practice of addressing all before retirement with a 'Last Lecture' is to be introduced with Mrs. Mamoni Saikia and Mrs. Lakhimi Kakoty before their retirement.

**Action Taken Report:** The Minutes stated above are discussed with different cells concerned and finally the following actions are taken-

1. A big room with attached toilet in the newly constructed RCC Building is allotted as Girls' Common Room.
2. A separate room in the newly constructed Boys' Common Room is allotted to Students' Union Body.
3. 'Last Lecture' by Mrs. Mamoni Saikia and Mrs. Lakhimi Kakoty is organised on October 29, 2014.
4. Dr. B.K.B. College Memorial Biennial Lecture is organised on November 10, 2014. Dr. Mallika Kondali, renowned scholar and artist of Satriya Dance delivers the lecture with demonstration.
5. A Combined Annual Training Camp (CATC) is organised with NCC from November 11 to November 20, 2014.



**Signature of Coordinator, IQAC**

**Dr. B.K.B. College, Puranigudam, Nagaon, Assam.**



Principal  
Dr. B.K.B. College  
Puranigudam  
Nagaon (Assam)

**Signature of Chairperson, IQAC**

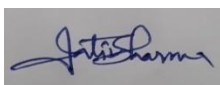
## **The Minutes of IQAC Meetings and Action Taken Report**

### **The Minutes of IQAC Meeting held on 18/12/2014 :**

1. It is resolved that Inter-College Badminton Competition proposed to and finally provided by Parent University is to be organized in the early part of February, 2015.
2. It is also resolved that an Environmental Awareness Camp is to be Organised with Eco with a Lecture on 'Human-Animal Conflict'
3. Feedback from Students, Alumni and Parents are received, analyzed and the report is submitted to higher authority for follow up action.
4. It is resolved that all HODs are to be instructed to give assignment to the teachers of their respective Department and the teachers are to prepare their Teaching Plan of the papers/topics assigned to them and submit the same to the office of the IQAC before 20<sup>th</sup> January, 2015.

**Action Taken Report:** The Principal of Dr. B.K.B. College after discussing the Minutes of the IQAC meeting held on with the Statutory Body and others concerned finally takes the following actions -

1. A committee for hosting Inter-College Badminton Competition is constituted to be headed by the coordinator of IQAC to be assisted by the In Charge of Sports. The competition is organised from February 16 to February 18, 2015 at Nagaon Indoor Stadium with full assistance and support from All Assam Badminton Association and Nagaon Sports Association.
2. Environmental Awareness Camp Organised by Eco Club in collaboration with IQAC on June 5, 2015 with a Lecture cum Demo on 'Human-Animal Conflict: A Field Study' by Dulu Bora, an environmental worker of national reputation.
3. All HODs are to be instructed to give assignment to the teachers of their respective Department and the teachers are to prepare their Teaching Plan of the papers/topics assigned to them and submit the same to the office of the IQAC before 20<sup>th</sup> January, 2015.
4. The report prepared by IQAC analyzing Feedback from Students, Alumni and Parents is received and follow up action are taken by the authority.



**Signature of Coordinator, IQAC**

**Dr. B.K.B. College, Puranigudam, Nagaon, Assam.**



**Signature of Chairperson, IQAC**

## Academic Calendar for UG Courses

prescribed by Gauhati University and Modified with Academic & other Activities by Dr. B.K.B.  
College

**For the Academic Year: From July 1, 2014 to June 30, 2015**

Months /Year & Date	Class Days / Working Days/ Examination Days / Holiday	Academic & other Activities
<b>July / 2014</b>		
1 - 5	Working days	* Summer Vacation
6	<b>Sunday</b>	
7 - 12	Working days	* Admission Process will be completed.
13	<b>Sunday</b>	* Daily Routine for 2014-15 will be finalized.
14 - 19	Working days	
20	<b>Sunday</b>	* Assignment to Teachers by HODs
21 - 26	Working days	* Teaching Plan by Teachers.
27	<b>Sunday</b>	
28	Working days	* Celebration of College Foundation Day on 31/07/2014
29 - 30	Id-Ul-Fitre <b>(Holidays)</b>	
31	Working days	
<b>August /2014</b>		
1 - 2	Working days / Class days	
3	<b>Sunday</b>	* Commencement of odd semester classes from 1 <sup>st</sup> August.
4 - 9	Working days / Class days	* Introduction of Satriya as a new subject from 1 <sup>st</sup> Semester
10	<b>Sunday</b>	* Introduction of Sociology and Psychology in the 4 <sup>th</sup>
11 - 14	Working days / Class days	Semester
15	<b>Independence day(Holiday)</b>	* Major Test in the 2 <sup>nd</sup> Week.
16	Working day / Class day	* Meeting of IQAC, Academic Committee, and Anti-Ragging
17	<b>Sunday</b>	Committee.
18	<b>Janmastomi(Holiday)</b>	
19 - 23	Working days / Class days	* Celebration of Independence Day on 15/08/14.
24	<b>Sunday, Tithi of Sri Madhav Dev</b>	* Celebration of Sri Sri Shankar Deva Tithi on 27/08/14.
25 - 26	Working days / Class days	* Inauguration of Newly Constructed Basket Ball Court
27	<b>Tithi of Srimanta Sankar Dev</b>	
28 - 30	Working days / Class days	
31	<b>Sunday</b>	
<b>September /2014</b>		
1 - 6	Working days / Class days	* Intra-District Basket Ball Competition among colleges of
7	<b>Sunday</b>	Nagaon.
8 - 12	Working days / Class days	* Sessional Examination will be conducted in the Third Week.
13	<b>Tithi of Sri Sri Madhav Dev</b>	* Election to Students Union Body of the Colleges will be
14	<b>Sunday</b>	held in the Second Week.
15 - 20	Working days / Class Days	* Celebration of Sri Sri Madhav Deva Tithi on 13/09/14
21	<b>Sunday</b>	
22 - 27	Working days / Class days	
28	<b>Sunday</b>	

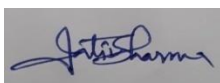
29 - 30	Working day / Class day	
<b>October /2014</b>		
1 - 7	<b>Durga Puja, Birthday of Mahatma Gandhi, Vijaya Dashami, Janmotsav of Srimanta Sankar Dev, IdUd-Zuha, &amp; Lakhmi Puja. (Holidays)</b>	* Result of the SEssional Examination will be declared. * Extension Activity with NSS. * Financial Help to poor but meritorious student from Poor Fund will be provided. Students need to apply within first week.
8 - 11	Working days / Class Days	
12	<b>Sunday</b>	* Educational Field Trip will be arranged in the first half of October.
13 - 18	Working days / Class Days	
19	<b>Sunday</b>	* 'Last Lecture' by Mrs. Mamoni Saikia and Mrs. Lakhimi Kakoty in the last week.
20 - 22	Working day / Class Day	
23 - 24	<b>Kali Puja / Dewali(Holidays)</b>	* Publication of College Magazine.
25	Working day / Class Day	
26	<b>Sunday</b>	
27 - 31	Working days / Class Days	

<b>November /2014</b>		
1	Working day / Class day	
2	<b>Sunday</b>	* Fifth Dr. B.K.B. Memorial Biennial Lecture in the First Week.
3 - 5	Working days / Class Days	
6	<b>Guru Nanak Birth Day (Holiday)</b>	* Outreach Extension Programme: Celebration of Children Day on 14/11/14.
7 - 8	Working days / Class Days	
9	<b>Sunday</b>	* CATC with NCC in the Third Week.
10 - 15	Working days / Class Days	
16	<b>Sunday</b>	
17 - 22	Working days / Class Days	
23	<b>Sunday</b>	
24 - 29	Working days / Class Days	
30	<b>Sunday</b>	
<b>December/ 2014</b>		
1 - 6	Working days / Class Days	
7	<b>Sunday</b>	* End Semester Exam be completed by 15 <sup>th</sup> December and will be followed by evaluation cum semester break upto 10 <sup>th</sup> January.
8 - 13	Working Days / Class Days	* Finalisation of Daily Routine for the even semester.
14	<b>Sunday</b>	* Assignments to Teachers by HODs for even semester.
15 - 20	Working Days	* Teaching plan to be prepared by teachers for the even semester.
21	<b>Sunday</b>	* Meeting of IQAC.
22 - 24	Working Days	
25	<b>Christmas Day(Holiday)</b>	
26 - 27	Working days	
28	<b>Sunday</b>	
29 - 31	Working Days	
<b>January / 2015</b>		
1 - 3	Working Days	
4	<b>Sunday</b>	* Commencement of even semester classes be from 12 <sup>th</sup>
5 - 10	Working Days	

11	<b>Sunday</b>	January.
12 - 13	Working Days / Class Days	* Celebration of Swarasati Puja on 24/01/15.
14 - 15	<b>Magh Bihu, Silpi Divas (Holidays)</b>	* Celebration of Republic Day on 26/01/15.
16 - 17	Working days / Class Days	* Annual College week be held in the last part of January.
18	<b>Sunday</b>	
19 - 24	Working Days/Class Days	
25	<b>Sunday</b>	
26	<b>Republic Day /University Foundation Day(Holiday)</b>	
27 – 31	Working Days/Class days	
<b>February /2015</b>		
1	<b>Sunday</b>	
2 - 7	Working days / Class days	* HS First Year and Second Year Final Examination.
8	<b>Sunday</b>	* Inter-College Badminton Competition under Gauhati University in the Second Week.
9 - 14	Working days / Class days	
15	<b>Sunday</b>	* Assignment /Project Work to students.
16	Working day / Class day	
17	<b>Shivratri (Holiday)</b>	
18 - 21	Working days / Class days	
22	<b>Sunday</b>	
23 - 28	Working days / Class Days	
<b>March/ 2015</b>		
1	<b>Sunday</b>	
2 - 4	Working days / Class days	* Extension Activity with NSS.
5 - 6	<b>Dol - Yatra(Holiday)</b>	* Celebration of Women's Day on 08/03/15 by Women Forum.
7	Working day / Class day	
8	<b>Sunday</b>	
9 - 14	Working days / Class days	* Name of Non-Collegiate and Dis-Collegiate students will be declared.
15	<b>Sunday</b>	
16 - 21	Working days / Class days	
22	<b>Sunday</b>	
23 - 28	Working day / Class day	
29	<b>Sunday</b>	
30 - 31	Working days / Class days	

<b>April / 2015</b>		
1 - 2	Working days / Class days	
3	<b>Good Friday(Holidays)</b>	* Sessional Examination will be completed by 1 <sup>st</sup> week of April.
4	Working day / Class day	
5	<b>Sunday</b>	* Assignments/Project Works must be submitted in the Second Week.
6 - 11	Working days / Class days	
12	<b>Sunday</b>	
13	Working day / Class day	* Result of the Sessional Examination will be declared in the Third week.
14 -16	<b>Bohag Bihu (Holidays)</b>	
17 - 18	Working days / Class days	

19	<b>Sunday</b>	
20 - 25	Working days / Class days	
26	<b>Sunday</b>	
27 - 31	Working days / Class days	
<b>May/ 2015</b>		
1	<b>May Day</b>	HS First Year classes will commence from 2 <sup>nd</sup> Week.
2	Working day / Class day	
3	<b>Sunday</b>	
4 - 9	Working days / Class days	
10	<b>Sunday</b>	
11 - 16	Working days / Class days	
17	<b>Sunday</b>	
18 - 23	Working days / Class days	
24	<b>Sunday</b>	
25 - 30	Working days / Class days	
31	<b>Sunday</b>	
<b>June / 2015</b>		
1 - 6	Working days / Class days	<ul style="list-style-type: none"> <li>* End Semester exams (for even Semesters) will be completed by 15<sup>th</sup> June and will be followed by 15 days evaluation period.</li> <li>* Celebration of World Environment day on June 5, 15.</li> <li>* Publication of Prospectus and Khobor Nama for the next Academic Year 2015-16.</li> <li>* Assignments to teachers for the next session by HODs and Teaching Plan will be prepared by teachers.</li> </ul>
7	<b>Sunday</b>	
8 - 13	Working days / Class days	
14	<b>Sunday</b>	
15	Working day / Class day	
16 - 20	Working days	
21	<b>Sunday</b>	
22 - 27	Working days	
28	<b>Sunday</b>	
29 - 30	Working days	



**Signature of Coordinator, IQAC**

**Dr. B.K.B. College, Puranigudam, Nagaon, Assam.**



**Signature of Chairperson, IQAC**

**Principal  
Dr. B.K.B. College  
Puranigudam  
Nagaon (Assam)**

**Analysis of Feedback and Action Taken Report  
In the Academic Year 2014-15**

**Analysis of Feedback:** The Office of the IQAC receives Feedback in prescribed format inclusive of all aspects from Students, Parents and Alumni. In a team work IQAC makes an objective analysis of the feedback received. The analyses of the feedback made leads to the following points where they are found concerned with and hence deserve attention of the authority for necessary action.

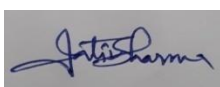
1. Analysis of the feedback received from Students on teaches shows that out of 30 teachers 5 are ranked excellent, 12 are very good, 10 are good, 2 are called average while one teacher fall under the head of below average. As far as the course is concerned the students are of the view that the syllabus prescribed for major courses are too long for a semester. The students are found happy with the teaching-learning environment of the institution especially with the introduction of the subjects Satriya, Sociology and Psychology. The analysis also shows that the students are happy with the non-academic programme especially the sports events organised. However they have grievance with drinking water facility, lavatory, Zymkhana equipments etc.

2. Analysis of the feedback received from Alumni lead to realisation that they are otherwise happy, but need access to Gymnasium and Basket Ball Court for practice.

3. Analysis of the feedback received from the Parents shows that they are happy with the introduction of new subjects, but a few are worried thinking that more sports events may disturb academic schedule.

**Action Taken Report:** The Authority in consultation with IQAC and Statutory and other concerned Cells takes the following steps –

1. The teachers ranked ‘average’ and ‘below average’ by students are instructed to work hard on acquiring teaching proficiency and to give more time to students outside the classroom.
2. The grievances of the students regarding drinking water facility, lavatory, Zymkhana equipments etc. are addressed in consultation with office and concerned cells.
3. Gymnasium and Basket Ball Court are made accessible to Alumni and interested local youths at nominal fee.
4. The parents are made convinced that the sports programme scheduled or organised are by no means to disturb the academic schedule and the course will certainly be covered.



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**Dr. B.K.B. College, Puranigudam, Nagaon, Assam.**



**Signature of Chairperson, IQAC**

**(1) Best Practice of Dr. B.K.B. College in the Academic Year 2014-15**

**Title of the Best Practice:**

**‘Satriya’: Preservation of Cultural Identity through Academic Programme.**

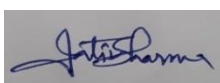
**Goal:** Preservation of Socio-Cultural Identities is one of the Mission of Dr. B.K.B. College. The institution submits a proposal of opening a new subject to be called ‘Satriya’ preparing syllabus with a series of discussion with renowned artists and scholars on the said field to the Parent University with a view to motivating our students towards our culture and making them learn and thus preserving our socio-cultural identity through academic programme.

**The Context:** Introduction of ‘Satriya’ as full-fledged subject of BA for the first time under Gauhati University and in the State as well is in itself a contribution of Dr. B.K.B. College to the field of Higher Education in the state. Puranigudam, known for rich culture and theatrical practices, has witnessed another milestone on July 1, 2014 with introduction of ‘Satriya’ as academic programme under Gauhati University. Responses from Parents, Alumni and students are seen encouraging and inspiring.

**The Practice:** From the Academic year 2014-15, with due permission from Gauhati University, the new subject ‘Satriya’ is introduced on 01/07/2014. Only 50 students are admitted to the first batch out of aspiring more than hundred to offer the subject. A lecturer Mrs. Seema Sovita Das, M.A. in Performing Arts and an artist of Satriya dance is appointed as Lecturer in the Department of Satriya. A good number of books and a few instruments and equipments are also bought for the same. With a view to motivating our students to our culture especially to our rich treasure of performing arts and in particular to Satriya Dr. Mallika Kondali, renowned scholar and artist of Satriya Dance, is invited to deliver a lecture with demonstration in the Fifth Dr. B.K.B. College Memorial Biennial Lecture organised on November 10, 2014.


**Limitation:** Only the girl students are seen interested and taking the subject. The boys are found hesitating to offer the subject.

**Evidence of Success:** Students of Dr. B.K.B. College, through the new subject introduced ‘Satriya’ and the Fifth Dr. B.K.B. College Memorial Biennial Lecture by Dr. Mallika Kondali on performing Arts especially Satriya, feel oneness with and develop a sense of belongingness to Satriya, one of the performing arts of the soil. The students of the Department Satriya led by their artist cum teacher through their performance in the Cultural Procession, Freshers’ Social, College Week, Biennial Lecture etc. create a congenial cultural and academic atmosphere where all stakeholders of the institution feel proud of their cultural identity through ‘Satriya’.



**Signature of Coordinator, IQAC**

**Dr. B.K.B. College, Puranigudam, Nagaon, Assam.**



**Signature of Chairperson, IQAC**



**(2) Best Practice of Dr. B.K.B. College in the Academic Year 2014-15**

**Title of the Best Practice:**

**Development of Sports Culture among Students**

**Goal:** Dr. B.K.B. College believes in all round development of students through their active involvement in sports and games. In the Academic year 2014-15 with the help of IQAC and Sports Cell the institution internalizes 'Development of Sports Culture among Students' as one of the Best Practices for the said session with an objective of developing 'sports-culture' and personality and as a by-product inculcating certain universal values in our students such as sportive nature, friendship, cooperation, brotherhood, competitive spirit, self-confidence and also providing them better exposure to prove themselves.

**The Context:** In the Academic Year 2013-14 the number of participants joining the College Week was alarming and made the college administration worried with the students' sense of repulsion towards sports and games. IQAC takes the matter seriously and decides to motivate the students towards sports and games arranging a few sports activities and involving them more in the sports events.

**The Practice:** The Academic Calendar prepared by Parent University is modified with Curriculum-Sports Events interface with a view to sustain a sports environment throughout the year without disturbing the academic schedules and gearing up the students to get involved in the sports events organized. The sports events organized in the year are as follows

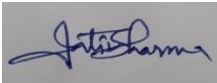
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- i. **Inauguration of Basket Ball Court:** Newly constructed Basket Ball Court is inaugurated on August 29, 2014. The Basket ball Court court of the college is a new addition to the field of sports in the area attracting the young generation to the game providing them opportunity to practice.
- ii. **Inter-District Basket Ball Competition:** A Basket Ball Competition among the colleges of Nagaon District is organised from August 29, 2014 to September 11, 2014 only in the afternoon. Eight Teams join the event and the host college becomes the winner.
- iii. **College Week:** The College Week is organized from January 28, 2015 to January 31, 2015. Of course the outdoor events are started earlier only in the afternoon session without disturbing the academic schedule. Interestingly more than 60% students participate in the event.
- iv. **Coaching on Badminton:** The winners of Badminton Competition in the college week are given exposure to Indoor Stadium at Nagaon and trained for a week under the Coach of the stadium.
- v. **Inter-College Badminton Competition** Inter-College Badminton Competition is organised from February 16 to February 18, 2015. Nowgong College wins the

First position in both Men's Single and Double event while Gauhati University stands second. Dr. B.K.B. College wins third position in all three events played – Men's single and Doubles and Girl's Single event.

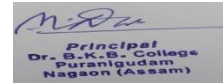
**Limitation:** Non-availability of Indoor Stadium is the prime infrastructural limitation of the area. Further the parents are still not fully out of the deadly thinking that playing sports is a waste of time. Similarly the girls need more time to get rid of hesitation.

**Evidence of Success:** Success lies in creating and sustaining a sports environment in the institution throughout the year without disturbing the academic schedule, attracting more and more students to sports and games especially to College Week, motivating them for the first time to basketball and giving them intra-district exposure, getting the faculty and students involved in management and hosting of University Level Inter-College Badminton event and winning three University Level prizes.



**Signature of Coordinator, IQAC**

**Dr. B.K.B. College, Puranigudam, Nagaon, Assam.**



**Signature of Chairperson, IQAC**

**Principal  
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Puranigudam  
Nagaon (Assam)**

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