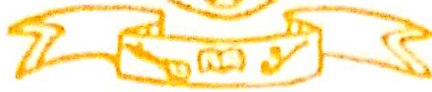


OFFICE OF THE PRINCIPAL  
**DR. B.K.B. COLLEGE**

P.O. : Puranigudam, Nagaon - 782141 (Assam)

Estd. 1967



From :

*Dr. Neelam Ch. Das*

Principal & Secretary

Dr. B.K.B. College, Puranigudam

Cont. No. +91-8638733591

E-Mail: [bkb.college@hotmail.com](mailto:bkb.college@hotmail.com)

Website: [www.bkbcollege.in](http://www.bkbcollege.in)

Ref. No. ....

Date 12/10/2020

**Action Taken Report on Analysis of Feedback Report, Session: 2019-2020**

After assembling the feedbacks for the Session: 2019-2020 from different stakeholders of the college, it is analyzed by the Office of IQAC and prepared a report and the report is submitted at the Office of the Principal. The authority has placed the Feedback Report for the Session: 2019-2020 at the Governing Body Meeting, Dated: 10<sup>th</sup> October, 2020 and discussed the issues put forwarded by the stakeholders of the college and adopted the following steps after discussion with the members of the Governing Body, HoDs of all departments, coordinators/secretaries of all committees and cells in order to solve the different issues faced by different stakeholders.

1. Formal instructions were circulated to all the faculties of the institute through competent authority for addressing the issue of alternative arrangement of classes in the absence of the teachers, timely completion of syllabus of all the courses, taking extra classes when required and promotion of internship, student exchange, and field visit opportunities for students.

2. Office staffs were instructed to do the needful for smoothly conducting the admission process and updating the students relating to all kind of activities through website.

3. Formal instructions were circulated to all the stakeholders through competent authority for addressing the issues suggested by the teachers through feedback. Special attentions were given on the maintenance of discipline in the college campus, provision of sufficient teaching aid in the departments, encouragement of research among teachers, organization and increase of participation in seminar, workshop, and webinar etc., and more use of ICT and improvement of sanitation facility.

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Cont. No. +91-8638733591  
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Date 12/10/2020.....

4. It is finally decided to get Alumni Association involved in the college development programmes and there was a substantial increase in the number of alumni representatives in different committees like IQAC, Construction Committee, etc. of the college.

*P. Hazarika*

(Mr. Pulin Hazarika)  
President  
Governing Body  
Dr. B.K.B. College, Puranigudam

**President**  
Governing Bod.  
Dr. B.K.B. College  
Puranigudam, Nagaon

*N. Das*

(Dr. Nripen Ch. Das)  
Principal  
Dr. B.K.B. College, Puranigudam

**Principal**  
Dr. B.K.B. College  
Puranigudam  
Nagaon (Assam)