

OFFICE OF THE PRINCIPAL
DR. B.K.B. COLLEGE

P.O. : Puranigudam, Nagaon - 782141 (Assam)

From :

Dr. Nripen Ch. Das
Principal & Secretary
Dr. B.K.B. College, Puranigudam



Cont. No. +91-8638733591
E-Mail: bkb.college@hotmail.co
Website: www.bkbcollege.in

Ref. No.

Date

Office Order

The Internal Quality Assurance Cell (IQAC) of Dr. B.K.B. College is hereby reconstituted w.e.f. 13th April, 2021 for a period of two years. The members as follows:

1. Chairman: Dr. Nripen Chandra Das, Principal
2. A.O.: Dr. Kamal Chandra Saikia, Vice Principal
3. Chief Coordinator: Dr. Jatin Sharma
4. Coordinator: Dr. Abinash Bharali
5. Assistant Coordinator: Prof. Debita Kemprai
6. Assistant Coordinator: Prof. Lalpiengmawi Changsan
7. Prof. Santonu Bordoloi
8. Dr. Ghanashyam Taid
9. Ms. Juli Thakuria
10. Dr. B.N. Patnaik, Principal, Rupahi College (External Member)
11. Mr. Hironmoy Goswami (Alumni)
12. Mr. Prafulla Saikia
13. Mr. Lohit Bora
14. Md. Ritul Amin Choudhury – President of the Students' Union

(Signature)
13/04/2021
(Dr. Nripen Chandra Das)
Principal, Dr. B.K.B. College,
Puranigudam, Nagaon, Assam

OFFICE OF THE IQAC COORDINATOR
DR. B.K.B. COLLEGE, PURANIGUDAM

Nagaon, Assam: 782141

Established: 1967

Dr. Abinash Bharali
Coordinator, IQAC
Dr. B.K.B. College, Puranigudam

Contact No. 8638921458/8876415278
E-Mail: iqacdrbkbcollege@gmail.com
abinash.bharali1984@gmail.com
Website: www.bkbcollege.in



Reference No.

Date:

The Minutes of IQAC Meeting held on 1st July, 2019:

1. It is resolved that all HODs are to be instructed to maintain Academic Diary and to provide the assignments to the teachers for the 1st, 3rd and 5th Semester for the academic year 2019-2020 before the commencement of new session. All the HODs are to submit Assignments and Teaching Plan to the office of the IQAC on or before 06/08/2019.
2. The Daily Class Routine with the name of Faculty should be made accessible to student on or before 01/08/2019.
3. The classes of all three semesters should be started from 01/08/2019 without wasting any time.
4. It is resolved that the BKBIAN Groups for Counselling and Mentoring are to be constituted by the Vice Principal and the Counsellors and the students will be informed the same on or before 15/08/2019.
5. It is also resolved that the important days such as *College Foundation Day, Independence Day, Sankardeva Tithi, Madhabdeva Tithi, Anti-Terrorism Day, Republic Day, Swarasati Puja, Children day, NSS day, Women's Day, Environmental Day*, etc. will be celebrated with NCC, NSS, Students' Union, Women Forum etc. with a view to inculcating certain values in students.
6. It is resolved that orientation program on CBCS course to be held for Faculties and Students.
7. Resolved that stress should be given on use of ICT tools in the classroom.
8. It is also resolved that Awareness programme on Health should be organised.
9. Resolved that Dr. B.K.B. Memorial Lecture will be organised by Dr. B.K.B. Study Centre.
10. Resolved that the responsibility of Academic and Administrative Audit entrusted to the office of Principal.

Abinash Bharali
(Dr. Abinash Bharali)

Coordinator, IQAC
Dr. B.K.B. College, Puranigudam,
Nagaon, Assam

N. Das
(Dr. Nripen Ch. Das)

Principal and IQAC Chairperson
Dr. B.K.B. College,
Puranigudam,
Nagaon (Assam)

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Nagaon, Assam: 782141

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Dr. Abinash Bharali
Coordinators, IQAC
Dr. B.K.B. College, Puranigudam

Contact No. 8638921458/8638394736
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abinash.bharali1984@gmail.com
Website: www.bkbcollege.in



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The Minutes of IQAC Meeting held on 20th December, 2019:

1. It is resolved that all HODs are to be instructed to maintain Academic Diary, provide assignment to the teachers for the Even Semesters before 20/12/2019 and the teachers should be instructed to submit teaching plan for the same on or before 21/01/2020.
2. Resolved that College Week and Parent Teacher Meet should be organised in the month of February.
3. Resolved that student and community oriented Extension Activities will be designed by IQAC and executed by NSS, NCC and Departments.
4. It is also decided that NLIST should be renewed as early as possible.
5. Resolved that Certificate Course to be introduce by different departments.
6. It is resolved that a programme should be organised by Women Cell on Gender Equity.
7. Resolved that Departments will be encouraged to organise Invited Lecture or Popular Lecture.

Abinash Bharali

(Dr. Abinash Bharali)
Coordinators, IQAC
Dr. B.K.B. College, Puranigudam

IQAC
Coordinator
Dr. B.K.B. College
Puranigudam,
Nagaon :: Assam

N. Das

(Dr. Nripen Ch. Das)
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Principal -
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Action Taken Report on the Minutes of the IQAC Meetings

Session: 2019-2020

The Principal, Dr. B.K.B. College placed a summary of the IQAC proceedings, after a discussion with other Cells and Committees of the college, in the meeting of the Governing Body and had a discussion on the suggestions and finally decided to take the following actions –

1. All HODs have maintained Academic Diary and the teachers have submitted Teaching Plan.
2. BKBIAN Groups or Mentor-Mentee Groups are constituted and one teacher is appointed for each group as Counsellor or Mentor. Guidelines to the Counsellors are also sent through IQAC.
3. The classes for the 1st, 3rd and 5th Semesters commence from 01/08/19.
4. Important National and International Days are celebrated with different Cells of the college.
5. Orientation on CBCS course content was held to enlighten the Faculty and Students.
6. The HODs and all faculty members are instructed to use ICT tools in the classroom.
7. Dr. B.K.B. Memorial Lecture is organised by Dr. B.K.B. Study Centre on November 6, 2019.
8. Awareness programme through NCC is organised and Children day through Women Forum is celebrated.
9. Academic and Administrative audit report submitted.

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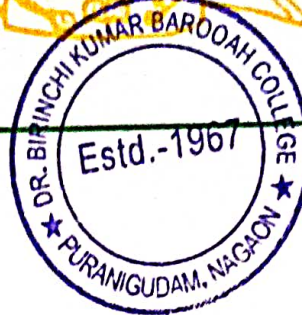
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10. Due to pandemic situation complete resolution could not be implemented.
11. The HODs have maintained Academic Diary and the teachers have submitted Teaching Plan for the Even Semesters.
12. College Week in February, 2020 and Parent teacher Meet in March 2020 are held.
13. Department of Economics started a six month Certificate Course on 'Statistical Data Analyses' on 2nd march, 2020.
14. NLIST is reviewed.
15. Women Forum organised a day long program on the occasion of Women's Day followed by different competitions such as painting, debate quiz and open air performance.

(Dr. Nripen Ch. Das)

Principal and IQAC, Chairperson

Dr. B.K.B. College, Puranigudam

Principal
Dr. B.K.B. College
Puranigudam
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