# DR. B.K.B. COLLEGE

## **PURANIGUDAM**

Estd. 1967





## **Criteria VII**

QIM 7.1.1: <u>Measures initiated by the Institution for the promotion of gender equity</u>

Submitted by IQAC
DR. B.K.B. COLLEGE, PURANIGUDAM
NAGAON (ASSAM)-782141
bkb.college@hotmail.com
www.bkbcollege.in

Submitted to NAAC 1075, Nagarbhavi, Opp. to NLSIU Bangalore-560072 Karnataka, India

#### **Introduction:**

Gender sensitization aims to educate people about the differences between sex and gender, how gender is generated socially and gender stereotypes. Gender equity recognizes the individual needs of each gender and address them in an intersectional manner that can redress the gross imbalances created between the male female binary. It attempts to facilitate equal opportunities for all genders to overcome their sociocultural, economical disadvantages and individual needs.

#### 1. Curricular Aspect:

Curricular, teaching and learning all play a key role to uphold the quality and equity. Curricular aspect of gender equity is introduced by an institution to define a set of values and beliefs underlying the learning process. A gender equity curriculum shows the diversity in understanding female characters in a broad sense through instructional textbooks, handouts etc. The content of the course/syllabus have been designed to ensure values and attitudes towards gender equality.

#### i) Women's Writing by the department of English:

Department of English has women centric paper as per CBCS syllabus which is taught by the faculties of the department. It is recognized as a part of daily teaching and learning process in the CBCS syllabus of the curriculum. This Programme pursues imagination and critical insights into the wide spectrum of human emotions and experiences- nature and culture, identity and sexuality love and peace, history and justice.

Paper 12: ENG-HC-5026 Women's Writing
Credits: 5 (Theory) + 1 (Tutorial)
Marks: 80 (End-Semester Examination) + 20 (Internal Assessment)

This paper seeks to direct the students' attention to nineteenth and twentieth century writings by women living in different geographical and socio cultural settings. Students will get acquainted with the situationally distinct experiences of women articulated in a variety of genres-poetry, novels, short stories, and autobiography, while the selections from Mary Wollstonecraft-the only 18th century text prescribed, will acquaint students with the ideas contained in one of the earliest feminist treatises of the western world. Apart from an examination of the themes and styles in the prescribed texts, students will be required to engage themselves with the specificities of the contexts from which the texts emerged and also analyze the women writers' handling of the different genres to articulate their women-centric experiences.

Themes: Gender, sexual/textual politics, feminism, body, identity, class, location, voice, space, gender and narrative.

\*\*Mary Wollstonecraft: \*A Vindication of the Rights of Woman\* (New York: Norton, 1988) chap. 1, pp. 11–19; chap. 2, pp. 19–38.

\*\*Rassundari Debi: Excerpts from \*Amar fiban\* in Susie Tharu and K. Lalita, eds., \*Women's Writing in India, vol. 1 (New Delhi: OUP, 1989) pp. 191–2.

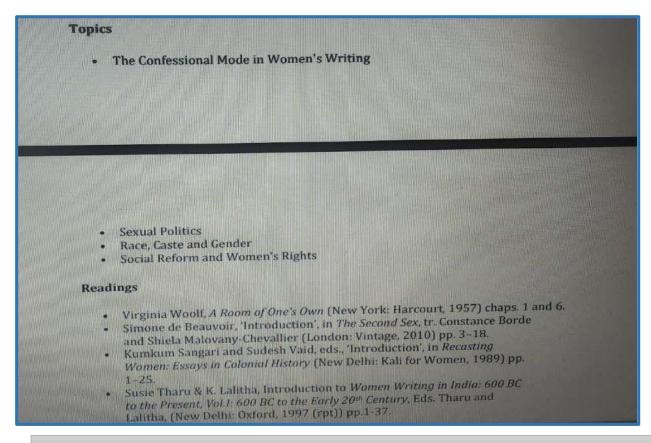
\*\*Katherine Mansfield: Bins':

\*\*Sylvia Plath: 'Daddy': 'Lady Lazarus':

\*\*Alice Walker The Color Purple\*\*

\*\*Mainshweta Devi: 'Draupadi', tr. Gayatri Chakravorty Spivak (Calcutta: Seaguil, 2(0)2)

\*\*Nirupama Bargohain, 'Celebration'



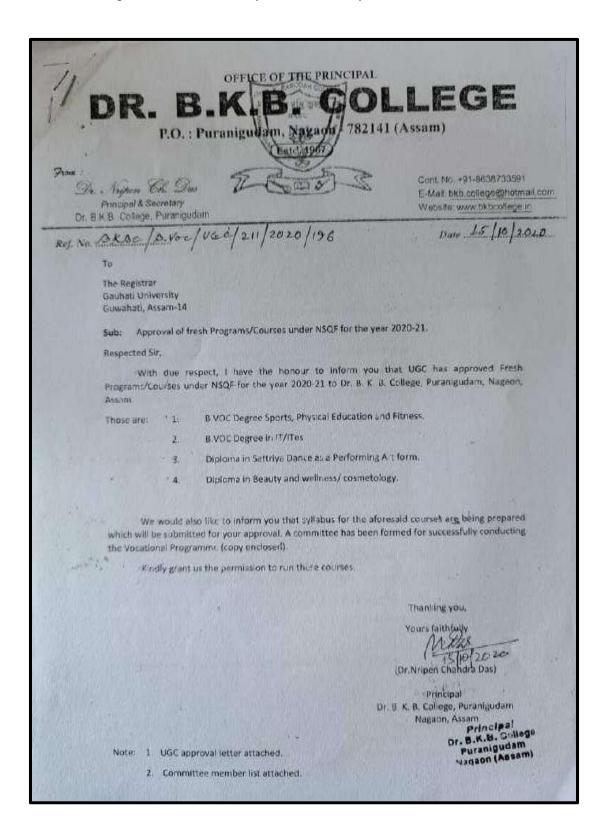
## Syllabus on Women's writing

#### ii) Diploma in Cosmetology, Sattriya as a dance form:

Dr. B. K. B. College has introduced **Diploma in Cosmetology programme** in the session 2020-2021 with prior approval from UGC and Gauhati University to provide good career options with financial rewards innovativeness and creativity among girl students. The graduates of every institution are the key assets in technological up gradation, competitiveness and innovation of the modern world. It is believed that the course will benefit the students to enhance their skills and knowledge. The outcome of the course is designed to produce well trained professionals in the prosperous sector of cosmetology. Through this we are preparing a healthy environment for the students who turn up to us for bright career options.

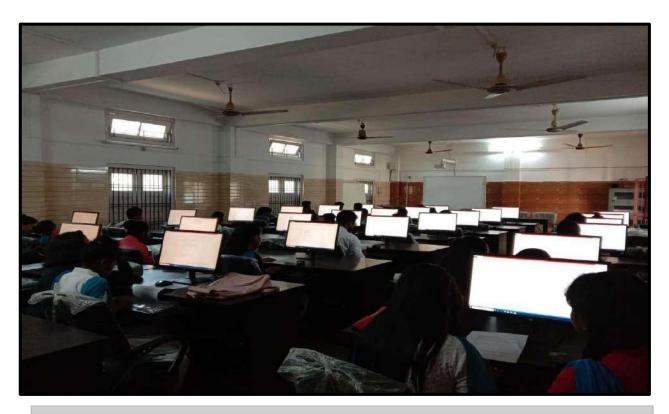
Dr. B.K.B College has introduced Sattriya Dance as a subject in the Three Year Degree Course, the first initiative under Guwahati University in the domain of performing arts. "**Diploma in Sattriya dance as a Performing Arts form**" started in February, 2021 with 13 students and one Permanent

Faculty with a view to provide platform for potential students who excelled in dance. It has been introduced as per norms followed by NSQF for the year 2020-21.



#### iii) Certificate courses:

The Computer Centre of Dr. B. K. B. College has introduced a Certificate Course on 'Computer Application' in the year 2010 for enhancing the technical knowledge of the students in order to make them employable and since 2010 this course is offered once in every year with a six months duration to the students of the college. The computer application programme is designed to provide the skills needed in the use of Application Software on a Computer. Computer Application is a very important role in today's scenario as every individual is significantly dependent on machines. The college has a well-equipped Computers laboratory and this infrastructure is used for this purpose. Students of different departments of the college are enrolled and attending the classes of the said course every year.

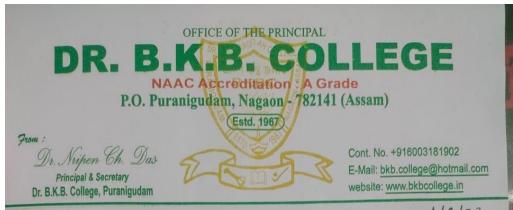


**Classes of Certificate Course on Computer Application** 

#### 2. Representation of Women Faculty and Girl students in committees:

Dr. B. K. B. College promotes women faculty and girl students' participation in a number of important bodies like Internal Quality Assurance Cell (IQAC), Academic Committee, Anti- sexual Harassment Committee, Grievance Redressal Cell, Cultural Committee and RUSA where all the nominated girl students and women faculty members are fully involved in any decision making process of the college Following photographs are the some samples of the representation of Women Faculty and Girl Students in different committees of College.

#### i) Women Faculty in Academic committee



Ref. No. .....

Date ... 1/8/22...

### Academic Committee (2022-2023)

The Academic Committee of Dr. B. K. B. College for the session 2022-2023 consists of the following members:

- 1. Chairman: Dr. Nripen Chandra Das, Principal
- 2. Convener/Vice Chairman: Dr. Kamal Chandra Saikia, Vice Principal
- 3. Coordinator of IQAC: Dr. Abinash Bharali
- 4. Members:
- a. Mrs. Biju Bora, HoD, Department of Education
- b. Mrs. Anurupan Bora, HoD, Department of History
- c. Mr. Santonu Bordoloi, HoD, Department of Assamese
- d. Mrs. Akashee Bhuyan, HoD, Department of Geography
- e. Dr. Jatin Sharma, HoD, Department of English
- f. Mr. Ankur Protim Mahanta, HoD, Department of Political Science
- g. Mrs. Seema Sovita Das, HoD, Department of Performing Arts
- h. Mr. Gitartha Pratim Kusre, HoD, Department of Psychology
- i. Miss Sagarika Sarma, HoD, Department of Sociology
- j. Mr. Manash Ranjan Bora, HoD, Department of Physical Education
- k. Mrs. Almin Benjir, HoD, Department of Information Technology
- I. Miss Banani Das, HoD, Department of Commerce

(Dr. Nripen Chandra Das) Principal, Dr. B. K. B. College Puranigudam, Nagaon, Assam,

or. B.K.b. gam

## ii) Women faculty in Anti-ragging committee:

OFFICE OF THE PRINCIPAL	
DR. B.K.B.CO	
P.O.: Puranigudam, Nagaon - 7821	
P.O.: Furanigutan, Nagaon 7/021	TI (ASSAIII)
From:	Cont. No. +91-8638733591
Dr. Nripen Ch. Das Principal & Secretary	E-Mail: bkb.college@hotmail.com
Dr. B.K.B. College, Puranigudam	Website: www.bkbcollege.in
Ref. No	Date . 62-08-2022
Anti-Ragging Committee (2	.022-23)
The Anti-Ragging Committee of Dr. B.K.B. College for the	he session 2022-23 consists of the
following members:	
1. Sri Pulin Hazarika, President, Governing Body	
2. Dr. Nripen Chandra Das, Principal & Secretary	
3. Dr. Kamal Chandra Saikia, Vice-Principal, Membe	er
4. Mrs. Anurupa Bora, Member	
5. Dr. Mallika Bora, Member	
6. Sri Santonu Bordoloi, Member	
7. Sri Ankur Bania, Coordinator	
8. Sri Animesh Bora, (G.S., Students' Union) Memb	er
	010
	1 De 2022
	(Dr. Nripen Chandra Das)
	(Dr. Nripeli Charlette Day)
The same of the sa	Principal, Dr. B.K.B. College,
	Puranigudam, Nagaon, Assam
The state of the s	Dr. B.K.B. College Puranigudam Puranigudam

#### iii). Women faculty in IQAC committee

OFFICE OF THE PRINCIPAL B.K.B. COLLEGE

> P.O.: Puranigudam, Nagaon 782141 (Assam) Estd. 1967

Dr. Nripen Ch. Das Principal & Secretary Dr. B.K.B. College, Puranigudam Cont. No. +91-8638733591

E-Mail: bkb.college@hotmail.com Website: www.bkbcollege.in

Ref. No. ....

Date . 05/02/2024

#### Office Order

The Internal Quality Assurance Cell (IQAC) of Dr. B.K.B. College is hereby reconstituted with the following members:

1. Chairperson:

: Dr. Nripen Chandra Das, Principal

2. A.O.

: Dr. Kamal Chandra Saikia, Vice Principal

3. Joint Coordinators : Mr. Bhargab Das

4. Members

: Mr. Ankur Pratim Mahanta

: Dr. Jatin Sharma

: Ms. Debita Kemprai

: Dr. Abinash Bharali

: Ms. Juli Thakuria

: Mr. Jitya Ranjan Saikia

: Dr. Jahangir Hussain Alom

: Dr. Ranjeeta Kakoti

: Ms. Shraddhanjali Bhattacharjee

: Dr. Monoj Kumar Nath, Principal, Rupahi College (External)

: Mr. Hiranmoy Goswami (Alumni)

: Mr. Prafulla Saikia

: Mr. Bhaskar Jyoti Saikia, General Secretary of Students' Union

(Dr. Nripen Chandra Das) Principal, Dr. B.K.B. College Puranigudam, Nagaon, Assam

> ~ Principal Dr. B.K.B. College Puranigudam Nagaon (Assam)

NA	OFFICE OF THE PRINCIPAL  KBBCOLLEGE CACCREDITATION A Grade nigudam, Nagaon-782141 (Assam)  Estd. 1967  Cont. No. +916003181902 E-Mail: bkb.college@hotmail.com website: www.bkbcollege.in			
All of the last				
Hostel Committee (2022-2023)				
consists of the followir  1. Dr. Kamal Chan 2. Mrs. Biju Bora, 3. Dr. Mallika Bora 4. Dr. Som Nath B 5. Mrs. Akashee B 6. Miss Sagarika S 7. Md. Latifur Rah	ra Saikia, Vice Principal, Member ember Member a, Member ayan, Member ma, Teacher-in-Charge			
	(Dr. Nripen Chandra Das) Principal, Dr. B. K. B. College Puranigudam, Nagaon, Assam.  Principal  Principal  Principal  Principal  Principal  Principal  Principal  Puranigudam  Puranigudam  Puranigudam  Nagaon (Assam)  Nagaon			

#### 3. Infrastructural Facility:

#### i) Separate Common Room for Boys and Girls:

Dr. B. K. B. College provides a spacious girls' common room with attached adequate lavatories. In order to keep the room healthy, it is cleaned on a regular basis. A sanitary napkin vending machine has been fitted to ensure the hygiene standards of the girls. Also sanitary incinerator machine is installed to dispose the used napkins. The names of the sexual harassment committee members have been displayed in the girls' common room for immediate reporting of any kind of menace. Separate wash rooms and toilets have been provided for the girl students of the college.



Girls' and Boys Common Room



#### ii) Girls' Hostel:

A well-equipped Girls' Hostel has been constructed with adequate wash room facilities. A full time warden has been appointed to monitor the day to day activities of the girls' hostel. A hostel Committee is formed every year to monitor the activities and happenings of the hostel and to fulfil any kind of needs faced by the girls.

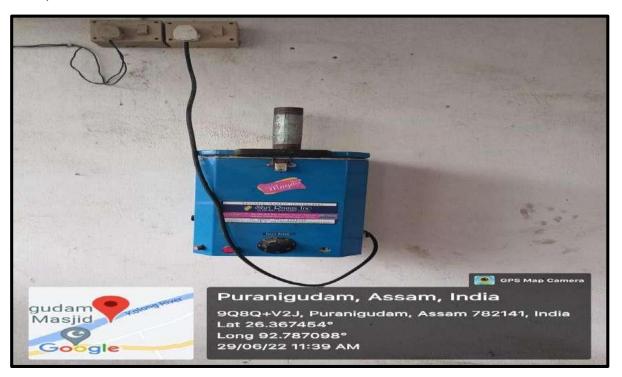


## iii) Vending Machine:

Pad machine (Vending Machine) and incinerator machine in Girls Common Room are inaugurated by invited Chief Guest, Mrs. Parul Gayan, Principal, Chapanala Higher Secondary School on the occasion of International Women's Day 8<sup>th</sup> March, 2021.



#### iv) Incinerator Machine:



#### v) CCTV Camera:

A secure and safe environment is a prerequisite for quality education. Keeping this in view, the college campus has turned into a security haven. The CCTV Cameras installed in vulnerable areas allow authorities to monitor every event taking place on the campus. The college has installed 8 CCTV cameras to track the safety of all concerned.



## vi) Gymkhana:

A well-furnished gymnasium has been constructed to make accessible to all the physical and health benefits.



## vii) Separate Washroom/toilet for Boys and Girls:



Separate Toilet and Wash room for Girls

#### 4. Committee/Cell for promotion of gender equity:

The need for gender sensitization has been acknowledged by everyone at Dr. B. K. B. College and actively promoted by several committees and cells. The Women Cell, Women's Aid, Corpus Fund, Poor Fund, Grievance Redressal Cell, Anti-Ragging Cell, Sexual Harassment Cell, ST/SC committee, Minority Committee, Mentor-Mentee and Career Guidance Cell of Dr. B. K. B. College have been involved inculcating the knowledge towards any gender related perspective. In response to safety and upliftment of the students, Sexual Harassment Committee, Corpus Fund, Poor Fund, Grievance Redressal Cell, Anti-Ragging Cell, Sexual Harassment Cell, ST/SC committee, Minority Committee, Mentor-Mentee and Career Guidance Cell are fully functional in the college. Grievance Redressal Cell has been formed to redress the complaints of the students and staff of the college. An anti-ragging committee consisting of faculty members exists to convey necessary action for the students owing to this jeopardy. A sexual harassment committee is constituted with the responsible female and male faculty members to report the incidence of teasing or sexual harassment and to foster an environment where unlawful discrimination are not tolerated.

#### i) Women Cell & Women Aid:

The Women Cell of the college has rendered financial assistance/reward to the needy one in providing medical help and appreciating excellence in curricular and co-curricular activities Women's aid was constituted on February 20, 2007 to provide financial assistance to the marginalized/economically weaker students of the college and to the staff of the college in case of emergency. The assistance is given from the monthly contribution of teaching and non-teaching staff of the college. The deposited money will be expended among the financially weaker sections to represent their academic matters and medical expenses. The secretary makes an initial investigation and discussion with the mentor of the student and disburses the amount with the help of students' Union.

DR. B.K.B. COLLEGE

P.O.: Puranigudam, Nagaou 782141 (Assam)

From:
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Principal & Secretary
Dr. B.K.B. College, Puranigudam

Estd-1967

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Ref. No. .....

POLEOBOCT MENT

Date .....

WOMENS' AID, DR. B.K.B. COLLEGE, PURANIGUDAM

To provide financial assistance to the marginalized/economically weaker students of the college or to the staffs of the college in case of emergency. Women's Aid was constituted on 20/02/2007 in which assistance is paid from the monthly contribution of teaching and non-teaching staff of the college. A meeting was organized in the presence of the committee members of the women's aid on 14th November, 2015 in order to form a committee for designing a policy document for selection of beneficiaries and disbursement of fund for smooth functioning and management of the women's aid fund. In the meeting it was decided to form the working committee of the Women's aid by including the following members.

- 1. Akashee Bhuyan, Secretary.
- 2. Other faculties have joined as members.

The various policies related to the financial assistance are as follows:

- A. The collected and deposited amount of money will be expended among the financially weaker students of the college to address their academic matters, health related medical expenses and accident related medical expenses.
- B. During a specific period of time, only 80% of the total collected amount can be expend to address different issues. The remaining 20% of the fund can be disbursed only in emergency situation after getting approval from the Committee.
- C. In general, the maximum ceiling of financial assistance of the fund is Rs. 5,000/- and it will be flexible on the basis of the seriousness of the problem faced by a student. If sanction of financial assistance has to be increased in any case, then an emergency meeting (formal/informal) has to be organized by the secretary and amount will be fixed in the meeting.
- D. In any emergency situation, the committee can take decisions in presence of minimum of any three members of the committee.
- E. The secretary of the fund may initiate a preliminary investigation before disbursing financial assistance to the students with the help of Students' Union and make a discussion with the Mentor of the student's Mentor-Mentee Group (i.e., BKBIAN Group). (All the

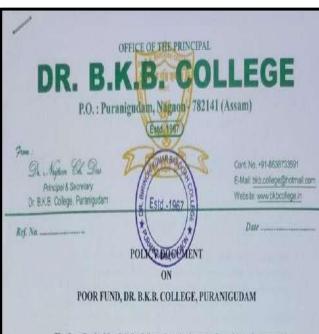
Page 1 of 3

#### ii) Corpus Fund:

On April 5, 2014, a Corpus Fund was formed to provide financial assistance to the marginalized/economically weaker students and contractual/adhoc faculties/office staff of the college from the contribution of teaching and non-teaching staff of the college. The deposited money will be expended among the financially weaker sections to represent their academic matters and medical expenses.

#### iii) Poor Fund committee:

Poor Fund Committee of the college has taken initiatives to benefit the economically weaker students of the college to ensure academic upliftment. The committee tries to solve the problems relating to academic matters including admission, examination form fill up, buying books etc. and offer help in kind and cash. The committee welcomes all the financially weaker students of the college who are in need of any financial assistance through application issued by the students. The committee with all the members does scrutiny of the application received on the basis of the family income and the relevant information regarding their mentioned requirements. With the approval from the mentor of the respective students the financial grant is disbursed to the students and proper monitoring is going on for the actual progress of the utilization of the fund.



The Poor Fund of Dr. B.K.B. College, Puranigudam was formed in order to provide financial assistance to the economically weaker students of the college or students living Below the Poverty Line (BPL) for their educational upliftment. Accordingly a meeting was organized in the presence of the Principal and other faculty members of the college on 15th February, 2003 in order to form a committee for designing a policy document for selection of beneficiaries and disbursement of fund for smooth functioning and management of the poor fund of the college. In the meeting it was decided to form the working committee of the Poor Fund by including the following members.

- 1. Principal of the College, Chairman,
- 2. Vice Principal of the College, Member
- 3. Three faculty members of the college.

From the time of the inception, the Poor Fund has been playing an important role and providing financial assistance to the economically backward students of college for their all kinds of educational requirements.

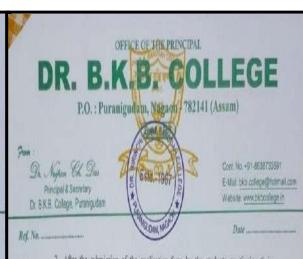
Presently the Committee of the Poor Fund consists of the following members-

- 1. Dr. Nripen Ch. Das (Principal), Chairman
- 2. Dr. Kamal Ch. Saikia (Vice Principal), Member
- 3. Biju Borah (Faculty Member), Joint Coordinator
- 4. Dr. Mallika Bora (Faculty Member), Joint Coordinator
- 5. Dr. Som Nath Bora (Faculty Member), Member
- 6. Meghali Gayan, Member
- 7. President, Student Union Body

The Committee formulated the following procedures or policies in order to select the beneficiaries and disburse fund to the students for the smooth functioning of the Fund.

Applications are called at the beginning from the financially weaker students of the
college asking for financial assistance to solve their academic matters, like
admission, examination form fill-up, buying of books, etc. Here the financially
weaker students are identified on the basis of their parcotal annual income:

Page 1 of 2



- 2. After the submission of the application form by the students mentioning their financial requirements the application form will be scrutinized by the working committee of the poor fund. Here the applications will be securitized on the basis of the parental annual income and the relevance of the requirements.
- After scrutinizing the application forms by the working committee it is forwarded to the mentor of the students for final verification and approval
- Once the application is verified and approved by the mentors of the students the financial grant is disbursed to the students.
- After the disbursement of fund to the needy students the working committee monitors and reviews the progress for the proper utilization of fund.

Dr. Nripen Ch. Das Chairman Poor Fund, Dr. B.K.B. College, Puranigudam

> Principal Dr. B.K.B. Colles Purenigudam Nagaon (Assam)

Dr. Mallika Bera and Biju Bera
Joint Coordinate
Poor Fund,
Dr. B.K.B. College, Puranigudim

Page 2 of 2

#### iv) Students' Grievance Redressal Cell:

The Grievance Redressal Committee of Dr. B.K.B. College has been formed with faculty members as per the UGC guidelines to redress the grievances of both the staff and the students. The objective of the Committee is to develop a responsive and accountable attitude among all the stakeholders, especially among the students in order to maintain a harmonious educational atmosphere in the institute and encouraging the students to express their grievances/problems freely and frankly, without any fear of being victimized. To encourage and proper smoothening of the system, grievance box has been placed in front of office room so that the students can freely and easily drop any kind of grievances in the box. The committee will take immediate action/call off meeting to discuss all the matter as soon as the grievances received.



## STUDENTS' COMPLAINT BOX

#### v) Anti-Ragging Cell:

The IQAC Cell of Dr. B.K.B. College has taken an initiative in organizing an orientation cum awareness programme on Anti Ragging. The Anti-Ragging Cell of Dr. B.K.B. College has organized an orientation cum awareness programme on menace of Ragging and its legal

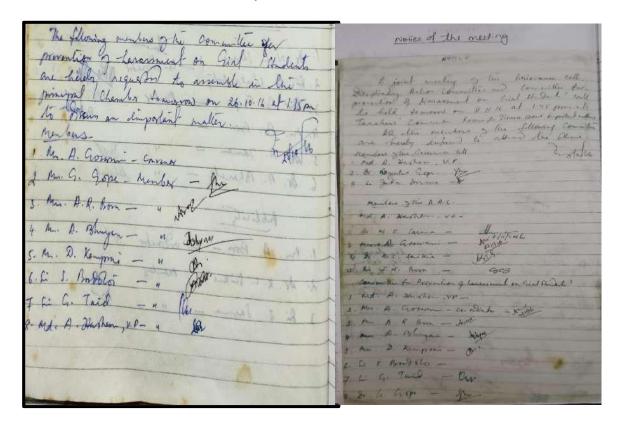
consequences of involvement in such activities on 5th August, 2019. Dr. Nripen Ch. Das, Principal of Dr. B.K.B. College, few members of IQAC and Anti-Ragging Cell are present in the programme. Dr. Das has addressed the students and briefed them about the different strategies and action plan for curbing the menace of Ragging in the college campus by adopting various measures and activities. He also reiterated that anyone who is actively or passively, or is a part of conspiracy to promote ragging, is liable to be punished. The members of the IQAC and Anti-Ragging Cell also delivered lectures on nuisance of Ragging and its bad effects on students' academic life and about 180 students of the college are present at the programme.



#### vi) Anti-Sexual Harassment Cell:

As per the directives of the Supreme Court and UGC, Dr. B.K.B. College has constituted the Sexual Harassment committee. The Committee aims to evolve a mechanism for the prevention and redressal of sexual harassment cases and gender based violence in the institution. In the very beginning of every academic session, a meeting with all the respective members of the cell held with resolutions to take actions against any unwelcome and inappropriate sexual remarks/social situation. At the onset of the celebration of International Women's Day, the invited speaker and guests speak about the issues of unwanted sexual behaviour to promote a social and psychological environment at the college that will raise awareness about sexual harassment in its various forms. The girl students at primary level are

taught about Good Touch and Bad Touch in every outreach extension activities that commenced in various remarkable days/events.



#### vii) Mentor Mentee Groups:

The college has also a mentor mentee program which plays a significant role in building confidence and skill development. The mentors make themselves aware of students' needs and recommend formal counseling if necessary. All the mentors of the college have arranged mentor-mentee meetings to discuss different problems related to the academic matters, curriculum coverage, health related issues, financial conditions of the families of the students, issues related to text and reference books, etc. of the mentees during the session. The objectives of the mentor mentee system include-

- > To provide assistance to the different academic, health, financial problems faced by the students
- To provide emotional support and guidance to the students
- To encourage an approachable environment for the students
- ➤ To practice healthy teaching learning process

To bridge the gap between the students and faculty

#### viii) Career Guidance Cell:

The Career Guidance and Committee Placement Cell of Dr. B.K.B. College has been established to address the diverse socio-economic challenges and geographic backgrounds of the heterogeneous population of students vis-a-vis equity of access and placement opportunities through availability of appropriate institutional support information. The main objective of the cell is to provide relevant and accessible information coupled with professional guidance to achieve better career opportunities outside the classrooms and help the students in their healthy academic progression. Career counseling workshops are organized by career guidance cells providing the students information on career opportunities in their particular area.

#### 5. Extension Activities (Within Campus) for promotion of Gender Equity:

Dr. B. K. B. has taken initiatives to organize various interactive sessions, webinars and talks from time to time to create gender awareness among students. The Women Cell, NSS, NCC and various departments play a significant role in raising gender sensitivity on campus by organizing various programmes in the form of talk, lectures, and conferences to engage the students in open discussion and think critically various issues related to gender. International women's day is also celebrated every year by the women Cell of the college in a very suitable way. The following activities has been initiated by the institution in the peripheral area of the college-

- a) Lecture Programme on 'Technology and Gender Equity' on the occasion of International Women's Day
- b) Inauguration of vending and inclinator machine to ensure hygiene of the all concerned
- c) On the occasion of International Human Rights Day 2022, a lecture programme on 'Dignity, Freedom and Justice for all'
- d) An Awareness Programme on 'Cyber Crime', lecture delivered by Pranab Jyoti Goswami
- e) Awareness Program on 'Voluntary Blood Donation'

#### 6. Scholarship and Financial Assistance:

Higher education is a key factor for empowerment and socio-economic change. Scholarship in education institution incorporates openness in educational resources, and research environment. Incentivizing girl child education through free-ship/free education creates an atmosphere of gender inclusivity. Scholarship opens the door to encourage girls to challenge gender stereotypes they are facing since childhood. More than four thousand students have got financial assistance in the last five years under free ship/scholarship schemes of State/Central Govt. and from institution itself under the heads of Poor Fund, Women's Aid, Corpus Fund, and Scholarship for Excellence in Co-Curricular and Extra-Curricular Activities.